



Kenneth W. Jenkins  
County Executive

Department of Community Mental Health

Michael Orth, M.S.W.  
Commissioner

**111590**

Date: August 6, 2025

To: Honorable Members of the Board of Acquisition and Contract

From: Michael Orth, M.S.W.  
Commissioner, Department of Community Mental Health

Re: Authority to amend an affiliation agreement with the New York Medical College, pursuant to which the County was authorized to participate in a structured public health practice experience under a master program provided by New York Medical College entitled "Masters of Public Health Applied Practice Experience" for a New York Medical College student, for a period of two years, commencing on January 1, 2024 and expiring on December 31, 2025, by extending the period of the contract through May 31, 2027.

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By a resolution approved on January 18, 2024, your Honorable Board authorized the County of Westchester (the "County") to enter into an affiliation agreement with New York Medical College ("NYMC"), pursuant to which the County was authorized to participate in a structured public health practice experience under a master program provided by NYMC entitled "Masters of Public Health (MPH) Applied Practice Experience (APE)" for a NYMC's student, for a period of two years, commencing on January 1, 2024 and expiring on December 31, 2025 (the "Agreement"). The Agreement was subsequently executed.

The practice experience has proven to be mutually beneficial to both the County and NYMC, with the County successfully contributing to the NYMC's student's success within the experience. Due to the mutually beneficial nature of the experience, and after discussions held between NYMC and the County, it has been decided to request an extension of the Agreement until May 31, 2027.

Accordingly, the County respectfully requests authority from your Honorable Board to amend the Agreement by extending the term thereof for an additional term commencing on January 1, 2026 and expiring on May 31, 2027 (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of the proposed First Amendment is to continue to provide the APE experience necessary for the NYMC student to complete a NYMC degree in public health, who may choose to work and apply his/her knowledge in public health locally for the benefit of the residents of Westchester County.

The proposed First Amendment is in the best interest of the County as it will enrich the clinical experience of the NYMC's student who may choose to work and apply his/her knowledge in public health locally for the benefit of the residents of Westchester County

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of the Department of Community Mental Health.

As the proposed First Amendment does not constitute a procurement of goods or services, the requirements of the Westchester County Procurement Policy do not apply.

I respectfully recommend the adoption of the annexed proposed resolution.

MO/mkc/cmc  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/14/2025 - RAYMOND SCULLY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to amend an affiliation agreement with New York Medical College (“NYMC”), pursuant to which the County was authorized to participate in a structured public health practice experience under a master program provided by NYMC entitled “Masters of Public Health (MPH) Applied Practice Experience (APE)” for a NYMC’s student, for a period of two years, commencing on January 1, 2024 and expiring on December 31, 2025 (the “Agreement”), in order to extend the term thereof for an additional period commencing on January 1, 2026 and expiring on May 31, 2027; and be it further

**RESOLVED**, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect, and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Original Agreement: \$0.00  
This 1st Amendment: \$0.00  
TOTAL: \$0.00

Account to be  
Charged/Credited

	Fund	Dept	Unit	Object/ Sub Object	Trust Account	Activity	Dollars

Budget Funding Year(s): N/A  
(must match resolution)

Start Date: 01/01/2026 End Date: 5/31/2027

Funding Source

Tax Dollars: \_\_\_\_\_  
State Aid: \_\_\_\_\_  
Federal Aid: \_\_\_\_\_  
Other: \_\_\_\_\_

\$0.00  
(must match resolution)