



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, August 31, 2023

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. George Latimer, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Deputy Commissioner of Finance	Mario Arena
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Dylan Tragni
Board of Legislators	Santiago Caceres
Board of Legislators	Lisa Hochman
Acting Secretary BAC	Joan Cocciardi

Mr. Latimer presided.

Mr. Latimer said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Ms. Cocciardi said, “Yes I have.”

Acquisition & Contract.

Minutes of the meeting 8/24/23 and the SEQR Review for agenda items.

J. Cocciardi

Mr. Latimer moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [102774](#) **County Executive** - Amend a "short form" agreement with Unique Affairs at the Davenport Club Corp., for the provision of catering and special event services, for a term commencing on 1/1/23 - 12/31/23, for an amount not to exceed \$35,000, in order to: **1)** increase the not-to-exceed amount by \$25,000, to a new not-to-exceed amount of \$60,000, and **2)** replace the current budget / rates to reflect the new not-to-exceed amount.

G. Latimer

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

2. [102680](#) **County Executive** - Enter into an agreement with the County of Westchester Industrial Development Agency ("WIDA") for a one year period commencing 1/1/23, whereby the County shall provide office space, personnel and support services to the WIDA and for which WIDA shall pay the County an amount not to exceed \$929,333, in accordance with Schedule "A".

G. Latimer

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

3. [102686](#) **County Executive** - Enter into an agreement with the Westchester County Local Development Corporation ("LDC") for a one year period commencing 1/1/23, whereby the County shall provide office space, personnel and support services to the LDC and for which LDC shall pay the County an amount not to exceed \$317,878, in accordance with Schedule "A".

G. Latimer

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

4. [103039](#) **County Executive** - Amend an agreement with NuEnergen, LLC, for which NuEnergen was to provide the County with services concerning 'demand response' programs that relate to power usage at County facilities, for a term of five (5) years, commencing on 9/1/18, with the County having the sole option to extend the term of the agreement for up to two (2) additional two (2) year periods thereafter and therefore amend agreement by, **1)** extending its term by two (2) years, to a new termination date of 8/31/25, and **2)** reflecting the fact that the County will have one (1) additional two (2) year option remaining, and that under the agreement, in consideration of NuEnergen providing the Services, NuEnergen will be entitled to retain seven and three-quarters percent (7.75%) of the amounts owed to the County based upon its participation in the 'demand response' programs, with the County being paid the remaining ninety-two and one-quarter percent (92.25%).

K. Jenkins
P. McCartt

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

5. [98507](#) **County Executive/Office for Women** - Amend an agreement with MJW Consultants LLC ("MJW"), pursuant to which Michelle Walker of MJW will continue to serve as Director of the Family Justice Center, for a three-year term commencing on 10/1/22 - 9/30/25, for a total amount not to exceed \$315,720, in order to increase the amount by \$30,000, to a new amount not-to-exceed \$345,720.

R. Schlaff

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

6. [102981](#) **County Executive / Board of Legislators** - Enter into an agreement with the Westchester Community Opportunity Program, Inc., to implement the following programs: Career and Training Initiative - Families Step Forward \$64,233, Foster Grandparents \$6,423, VFW \$64,233, and Weatherization \$8,814, for a total amount not to exceed \$143,703, under the listed terms and conditions.

G. Latimer
V. Gashi

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

7. [102950](#) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Granicus, LLC. (Contract No. IT-1788)

M. Beirne

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

8. [102949](#) **Information Technology** - Enter into an agreement with Granicus, LLC, to provide various software modules as a Software-as-a-Service solution to automate and manage business processes, for a three-year term commencing on 8/31/23 - 8/30/26, for a total amount not-to-exceed \$325,199.23. The not to exceed amount for each year of the contract will be as follows: Year 1 \$101,153.76; Year 2 \$108,234.52; Year 3 \$115,810.95.

M. Beirne

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

9. [102641](#) **County Attorney** - Settle the lawsuit entitled, Shandel Carter v. The County of Westchester, et al, Index No. 67941/2016, by payment from the County of Westchester to Shandel Carter in an amount not to exceed \$50,000.

J. Nonna

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

10. [102986](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with HR&A Advisors, Inc.

B. Lopez

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

11. [102914](#) **Planning** - Amend an agreement with HR&A Advisors, Inc. ("HR&A "), for which HR&A agreed to develop and deliver a comprehensive, long term plan to address housing challenges and how to strategically invest federal funds to increase the supply of affordable housing within the County and change the expiration date from 12/31/23 and continuing through 12/31/24, and to increase the dollar amount from an amount not-to-exceed \$350,000 to \$575,000, an increase of \$225,000.

B. Lopez

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

12. [102706](#) **Social Services** - Enter into an agreement (DSS6057-23) with Abbott House, to provide therapeutic 'Brief Strategic Family Therapy' services for the County's Department of Social Services ("DSS"), for children and families involved in the child welfare system, for the period from 9/1/23 - 8/31/26, for an amount not-to-exceed \$2,689,725, with the County having the option, in its sole discretion, to extend the term for one (1) additional one (1) year period, on the same terms as the Initial Term, except that the not-to-exceed amount for the Option Term shall be \$895,768.

L. Townes

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

13. [102756](#) **Labs and Research** - Enter into an agreement with the County of Rockland, to provide tuberculosis and other infectious disease testing, for a term commencing retroactive to 1/1/23 - 12/31/23, for an amount not to exceed \$10,000, to be paid by the County of Rockland to the County pursuant to the County's set fee schedule.

A. Milovanovic

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

14. [102935](#) **College** - Enter into a license agreement to provide classroom space and associated support in connection with the Pleasantville Lab School Program with the Pleasantville Union Free School District, for the period 9/1/23 - 8/31/24, for which Pleasantville shall pay the College an amount not to exceed \$141,292.

B. Miles

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

15. [102746](#) **Corrections** - Amend an agreement with New York Correct Care Solutions Medical Services P.C., for the provision of comprehensive medical, dental and mental health services for all individuals in the custody of the Westchester County Department of Correction, commencing 7/26/19 - 7/25/22, with the County of Westchester having the sole option to renew the agreement for three (3) additional one (1) year renewal periods, in order to exercise the second renewal option to extend the term of the agreement from 7/26/23 - 7/25/24, upon the same terms and conditions in the total amount is not to exceed \$44,156,082, payable annually and respectively at a rate of \$14,397,000 (year 1), \$14,764,082 (year 2) and \$14,995,000 (year 3), and for services to be provided pursuant to the third amendment, the County shall pay NYCCS a total amount not to exceed \$16,249,497.

J. Spano

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

16. **102916 Corrections** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Pro Safety Services LLC., for the provision of providing a noise, light, and ventilation survey of the Westchester County Department of Correction facilities located in Valhalla, New York, commencing on 6/1/23 - 8/31/23, and for services rendered, the County of Westchester will pay Pro Safety Services LLC, an amount not-to-exceed \$3,194.00 upon completion of the work.

J. Spano

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

17. **102723 DPW/Transportation** - Enter into Permit Agreement No. 23-930 with Nu Psi Zeta Chapter of Zeta Phi Beta Sorority, Inc., 1701 Park Street, Peekskill, New York 10566 for participation in the Adopt-A-Road Program. The period will cover 9/7/23 - 9/6/25, to conduct the program, including maintaining the appearance of a specific segment of the County roadway system, namely, County Road No. 25-I, West Main Street, from Route 9 to North Division Street, Peekskill, New York, a length of 0.50 miles.

H. Greechan

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

18. **102928 DEF** - Contract No. EF-2311 for Cleaning of Sludge Storage Tanks and Digesters, Yonkers Joint Water Resource Recovery Facility, Yonkers, New York. Award to the Sole Bidder, Spectraserv, Inc., Kearny, NJ, in the amount of \$725,000. (1 bid)

V. Kopicki

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Joan Cocciardi*, Acting Secretary

Dated: 08/31/2023