



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112695

DATE: December 16, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to:

- 1) Enter into a grant agreement with the United States Department of Housing and Urban Development pursuant to its Continuum of Care Program, for the receipt of grant funds in the amount of \$1,116,529, to implement the Rapid Rehousing Program called "New Start" for the period from September 1, 2025 through August 31, 2026; and
- 2) Enter into an agreement with Westhab, Inc., in the amount of \$1,159,425, payable pursuant to an approved budget, to implement the Rapid Rehousing Program called "New Start", for the period from September 1, 2025 through August 31, 2026.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into: 1) a grant agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant (Grant No. NY1049L2T042407), pursuant to its Continuum of Care Program for the receipt of grant funds in the amount of \$1,116,529 to implement the Rapid Rehousing Program called "New Start" for the period from September 1, 2025 through August 31, 2026 (the "Grant Agreement," DSS3060-25); and 2) an agreement with Westhab, Inc. ("Westhab"), in an amount not-to-exceed \$1,159,425, pursuant to an approved budget, whereby Westhab will implement the Rapid Rehousing Program called "New Start", for the period from September 1, 2025 through August 31, 2026 (the "Agreement," DSS3060A-25). In addition, the County will provide a cash match in the amount of \$70,000, and will retain \$27,104 for administrative costs.

New Start, a Rapid Rehousing program, will provide a 24 month rent subsidy as well as other services, to homeless participants who are employable, employed, or will have other income sources high enough to pay their own rent. At the end of the 24

months when the subsidy ends, it is expected that the participants would have gained the necessary resources to live independently without a HUD subsidy.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The Grant Agreement itself does not involve the procurement of goods or services from a third party and therefore the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rules) ("Federal Procurement Rules") and the Westchester County Procurement Policy and Procedures (the "Procurement Policy") do not apply.

Westhab is a sub-recipient pursuant to the Grant Agreement and therefore the Federal Procurement Rules do not apply. The Agreement with Westhab is also exempt from the provisions of the Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed Agreements will serve a public purpose by providing temporary housing and supportive services to homeless families, youth, and victims of domestic violence.

The goals and objectives of the proposed Agreements are to provide temporary housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed Agreements are in the best interests of the County in terms of fiscal responsibility, as the proposed agreements will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed Agreements are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreements will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed Agreements will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed Agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/MD
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/23/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into a grant agreement (DSS3060-25) with the United States Department of Housing and Urban Development ("HUD") for the receipt of grant funds in the amount of \$1,116,529 to implement the Rapid Rehousing Program called "New Start" for the period from September 1, 2025 through August 31, 2026; and be it further

RESOLVED, that the County, acting by and through its Department of Social Services, is hereby authorized to enter into an agreement (DSS3060A-25) with Westhab, Inc. ("Westhab"), in an amount not-to-exceed \$1,159,425, pursuant to an approved budget, whereby Westhab will implement the Rapid Rehousing Program called "New Start", for the period from September 1, 2025 through August 31, 2026 (the "Agreement"); and be it further

RESOLVED, the County will also provide a cash match in the amount of \$70,000 toward the program, and the County shall retain \$27,104 in administrative costs; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT 11/23/2025 PAUL M. SCULF, SECRETARY

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	A929	9852	T929	\$1,116,529
263	22	A929	4380	T929	\$1,159,425
101	22	8900	5850	8910	\$70,000

2. Budget Funding Year(s):

Start Date: September 1, 2025 End Date: August 1, 2026
(must match resolution)

3. Funding Source:

Federal	100%	CFDA#(s)	14.267		
State	0%	State ID#(s)			
Operating/Tax Levy	0%				
Capital	0%				

4. Total NTE: \$1,159,425
(must match resolution)