



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

---

Thursday, January 23, 2025

11:30 AM

County Executive Conference Room  
Michaelian Office Building

---

#### Roll Call

**Present:** Mr. Lawrence C. Soule, Mr. Vedat Gashi, and Mr. Richard Wishnie

#### Attendees:

Deputy Commissioner of Finance	Cesar Vargas
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Santiago Caceres
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Wishnie presided.**

**Mr. Wishnie said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”**

**Mr. Sculky said, “Yes I have.”**

#### **Acquisition & Contract.**

Minutes of the meeting 1/16/25 and the SEQR Review for agenda items.

R. Sculky

**Mr. Wishnie moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [110200](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Leroy Frazer Jr. Consulting Inc., pursuant to which Leroy Frazer Jr. Consulting Inc. will provide criminal justice consulting services to the County, for the period 1/1/25 - 12/31/25, for an amount not to exceed \$30,000.

K. Jenkins

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

2. [110283](#) **County Executive/Office of Tourism** - **1)** Enter into an agreement with the State of New York, acting by and through the New York State Department of Economic Development, Empire State Development Agency, to accept an I LOVE NY matching grant, in an approximate amount of \$52,533 to be used to promote tourism in Westchester County, for a term commencing on 1/1/25 - 12/31/25; and **2)** Hudson Valley Tourism, Inc., for the provision of various advertising and marketing services to promote tourism in the Hudson Valley Region, for a term commencing on 1/1/25 - 12/31/25, for a lump sum amount not-to-exceed \$18,312.

N. Caputo

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

3. [110312](#) **Board of Elections** - To indemnify, defend and hold harmless Iona University in connection with the use of the Sommer Center located at its Bronxville Campus, 171 White Plains Road, Bronxville, New York as a polling place for the primary, special and general elections in 2025 as follows: "Licensee [County] shall indemnify, defend and hold the Iona University, and its respective officers and employees, agents and representatives, harmless against all costs and expenses, actions, lawsuits, judgments, claims, damages, liabilities, penalties, losses, fines, attorneys' fees and judgments arising out of or relating to the use of the Premises, this Agreement and the Event, except to the extent caused by the gross negligence or intentional misconduct of Licensor. The obligation to indemnify, defend and hold harmless under this Article includes, without limitation, the following: (i) the unauthorized use or performance of any idea, creation, literary, musical or artistic material or intellectual property works or the performing arts in connection with this Agreement; and, (ii) any art done or words spoken by Licensee, its performers, agents or employees during any such performance."

T. Nelson  
D. Colety

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

4. [110319](#) **Board of Elections** - Enter into an agreement with the White Plains City School District to utilize its property as polling places for the primary, special and general elections in 2025 which provides as follows: “The County does covenant and agree to defend, indemnify and hold harmless the White Plains City School District from and against any and all liability, loss, damages, claims or, actions (including costs and attorneys’ fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in any way connected with the actual or proposed use of White Plains City School District property, facilities and/or services, including but not limited to bodily injury to any employee, invitee, guest, contractor or subcontractor of the County. The County understands and agrees that its use of White Plains City School District property and facilities includes, but is not limited to all areas identified in the application and/or permit and sidewalks, walkways, parking lots, entrances, stairs and all other areas incidental to and/or connected with the use of the premises (hereinafter “incidental areas”). The County agrees that its indemnity and insurance obligations extend to the areas identified in the application and/or permit and any and all incidental areas.”

T. Nelson  
D. Colety

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

5. [110191](#) **County Attorney** - Settle the lawsuit titled *Vargas Rangel v County of Westchester*, Index No. 50022/2022 (Sup Ct, Westchester County) by payment from the County of Westchester to counsel for Plaintiff Diana Vargas Rangel an amount of ninety-five thousand and 00/100 dollars (\$95,000.00).

J. Nonna

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

6. [110270](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with United Septic & Excavation, Corp., to remove and replace a septic tank located at 41 Church Street, Bedford, New York.

B. Lopez

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

7. [110272](#) **Planning** - Enter into an agreement with County of Westchester and the Caring For The Homeless of Peekskill D/B/A Caring For The Hungry and Homeless of Peekskill, Inc., to provide food and supplies to Fred's Pantry, for a period beginning on 11/1/24 - 12/31/25.

B. Lopez

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

8. [110273](#) **Planning** - Amend an agreement with the Port Chester Housing Authority, pursuant to which the Housing Authority will make electrical upgrades to buildings 1, 3, 5 and 7 on Weber Drive, which is owned by the Housing Authority. The modified scope of work will include electrical upgrades in buildings 9, 11, 13, 15 & 17. Also increase the dollar amount from \$400,000 to \$800,000, an increase of \$400,000 as additional funds is needed in order to complete the project. The expiration date will be changed from 6/14/25 - 12/31/25.

B. Lopez

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

9. [110281](#) **Planning** - Amend an agreement with the Village of Rye Brook, pursuant to which the Village will remove and replace all existing HVAC equipment from the senior center, in order to change the expiration date from 2/28/25 to 12/31/25.

B. Lopez

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

10. [110282](#) **Planning** - Enter into an agreement with Linear Environmental Corp., and Shakirra P. McKinley (the "Property Owner"), pursuant to which the Contractor will make repairs to and for the benefit of low income residents located at 90 Brookside Avenue in Mount Vernon, NY, through the Lead Safe Westchester (the "LSW") Program. This agreement will be in an amount not to exceed \$48,260, for the term commencing on 2/3/25 - 2/2/26 2025. The work will include, but not be limited to, repairing deteriorated areas identified in a lead inspection/risk assessment.

B. Lopez

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

11. [110296](#) **Health** - Enter into an agreement with Empirepro Consulting LLC (“Empirepro”), pursuant to which Empirepro will provide professional services for the Westchester County Department of Health’s (“WCDH”) pharmacy operations that serve its District Office Sexual Health (“SH”), Tuberculosis (“TB”), HIV PrEP and Adult & Child Immunization Clinics (the “standard Clinics”), and for professional services in support of Mpox and Influenza vaccination programs occurring at the WCDH District Offices and at any other community “pop-up” Mpox and Influenza vaccination clinics that may be held throughout the County as needed (“adjunct Clinics”), for the period 1/1/25 - 12/31/25, for a total amount not-to-exceed \$200,000, payable at the hourly reimbursement rates as stated in Schedule “A”.

S. Amler

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

12. [110310](#) **Health** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Coordinated Care Services, Inc.

S. Amler

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

13. [110309](#) **Health** - Enter into an agreement with Coordinated Care Services, Inc. (“CCSI”), pursuant to which CCSI will continue to develop and provide a Trauma Informed Organizational Change Management & Leadership Development Program for WCDH, for the period commencing upon execution by the parties and approval from the office of the County Attorney and continuing through 12/31/25, for a total amount not-to-exceed \$40,000, payable quarterly upon completion of program milestones and deliverables.

S. Amler

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

14. [110262](#) **College** - Enter into an agreement with the Yonkers Public Schools, acting by and through its Board of Education to provide students at Charles G. Gorton High School, Riverside High School, Saunders High School, Roosevelt High School, Barack Obama School for Social Justice, and Yonkers Montessori Academy with opportunities to take courses offered for college credit, for the period 9/1/24 - 8/31/25, whereby the College shall be paid an amount not-to-exceed \$462,187.

B. Miles

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

15. [110289](#) **DPW/Transportation** - Contract No. 16-510 with Mace Contracting Corporation, a MBE firm, for Sluice Gate Replacement, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Approval of Precision Trenchless LLC, Schenectady, NY, as a subcontractor.

H. Greechan

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

16. [110300](#) **DPW/Transportation** - Contract No. 24-533 for Pool and Bathhouse Exit Modifications, Playland Park, Rye, New York. Award to the Low Bidder, Mace Contracting Corporation (MBE), New Rochelle, NY, in the amount of \$342,000. Approval of Talt Inc. d/b/a Talt Electric Inc., New Rochelle, NY, as a subcontractor. (4 bids)

H. Greechan

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

17. [110302](#) **DPW/Transportation** - Contract No. 24-206 with Abbott & Price, Inc., for Installation of Exterior Panel Walls, Cold Storage Building, Richard A. Flynn, Sr. Fire Training Center, 4 Dana Road, Valhalla, New York. Approval of LK Equities, LTD Electrical, (attaching grounding cable from the new footing to the 42 Boniello Dr. existing grounding system), Mahopac, NY, as a subcontractor.

H. Greechan

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

18. [110323](#) **DPW/Transportation** - Pursuant to Section 241.321(3) of the Laws of Westchester County, the Commissioner of Public Works and Transportation is authorized to execute and file an applications for federal assistance on behalf of the County of Westchester with the Federal Transit Administration (the "FTA") for federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other federal statutes authorizing a project administered by the FTA, and that it is hereby noted that for the purposes of Urbanized Area Formula Program assistance authorized by 49 U.S.C. 5307, either alone or in addition to other federal assistance administered by the FTA, the County is the designated recipient as defined by 49 U.S.C. 5307(a)(2).

H. Greechan

**Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written .

Signed: *Raymond Sculky*, Secretary

Dated:1/23/2025