

111818**DATE:** September 9, 2025**TO:** Board of Acquisition and Contract**FROM:** Sherlita Amler, M.D.
Commissioner of Health**RE:** Authorization to enter into an Agreement with the New York State Department of Health to accept funding for the new General Infrastructure Grant Program to enhance the Women, Infants & Children (WIC) Program for the period commencing on 10/01/25 and continuing through 9/30/27, for a total amount not-to-exceed \$29,643.00, pursuant to an approved budget, and to defend and indemnify the NYSDOH as written below

The County of Westchester ("County"), acting by and through its Department of Health ("WCDH"), seeks authorization to enter into an agreement with the New York State Department of Health ("NYSDOH") to accept funding for the new General Infrastructure Grant Program ("Infrastructure Program") to enhance the Women, Infants & Children ("WIC") program, for the period commencing on 10/01/25 and continuing through 9/30/27, for a total amount not-to-exceed \$29,643.00, pursuant to an approved budget ("Agreement").

The Agreement will also require the County to defend and indemnify the NYSDOH as follows:

"The Contractor ("County") shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Master Contract. The Contractor shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions, damages and cost of every nature arising out of the provision of services pursuant to the Master Contract."

The public purpose of the Infrastructure Program is to support the enhancement of technology used to provide WIC benefits and services to County WIC clients, which will promote the public health and general welfare of County residents by ensuring that low income women, infants and children at nutrition risk have access to nutritious foods and other services to support proper growth and development.

The goal of the Infrastructure Program is to provide a better user experience for WIC applicants, clients and WCDH staff and/or improve longevity, flexibility, program integrity, and/or cost efficiency by increasing the use of plain language and support individuals with limited English proficiency. The goal may also be further achieved by implementing human translations and provide for virtual and/or telephonic interpreter support at WIC clinics.

These efforts serve to safeguard the health of women, infants and children at high risk that would otherwise have no or limited access to nutritious food and health education, thus improving birth outcomes and child development.

The Infrastructure Program will be monitored and managed on an ongoing basis through a number of program reports in accordance with the NYS WIC Program including monthly caseload and certification productivity reports. The NYSDOH assigned caseload target for the WCDH for the 2025 – 2026 period is 6,793 participants.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Approval of the attached resolution is respectfully requested.

/dc
Enc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/18/2025 - RAYMOND SCOTT, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Health, is authorized to enter into an agreement with the New York State Department of Health ("NYSDOH") to accept funding for the new General Infrastructure Grant Program to enhance the Women, Infants & Children ("WIC") Program for the period commencing on 10/01/25 and continuing through 9/30/27, in a total amount not-to-exceed \$29,643.00, pursuant to an approved budget ("Agreement"); and, be it further

RESOLVED, that the Agreement will require the County of Westchester to defend and indemnify the NYSDOH as follows:

"The Contractor ("County") shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Master Contract. The Contractor shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions, damages and cost of every nature arising out of the provision of services pursuant to the Master Contract."; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Original Agreement	\$
First Amendment	\$
This Amendment	\$ _____
TOTAL	\$

Agreement #T41391

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
263	27	A110	9853	G110	14,821.50
263	27	B110	9853	G110	14,821.50

Budget Funding Year(s)
(must match resolution) 2025 - 2027 Start Date 10/01/2025 End Date 09/30/2027

Funding Source	Tax Dollars	
	State Aid	
\$ 29,643	Federal Aid	Federal Pass thru NYSDOH
(must match resolution)	Other	

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/18/2025 - RAYMOND SCULKY, SECRETARY