

111394

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: July 1, 2025

SUBJECT: First Amendment to Agreement No. 22-913 in the matter of Environmental Studies and Feasibility Studies for various projects

Consultant: Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (WBE)

Amendment Amount: \$2,000,000.00

The County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), entered into Agreement No. 22-913 ("Original Agreement"), approved on July 21, 2022, with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. ("Consultant"), an WBE firm, 217 Montgomery Street, Suite 1100, Syracuse, New York 13202, wherein the Consultant was to provide environmental studies and feasibility studies for various projects to assist Department personnel in managing the capital program and reducing the backlog of capital projects awaiting completion. The Original Agreement expires on August 14, 2025. The Agreement may be extended for an additional two (2) years at the sole option of the County.

Some of the project management services that are being provided pursuant to the Original Agreement, are still underway and require additional time to complete ("Remaining Work"). The Remaining Work consists of the following: (i) Non EV Related Environmental Design Considerations (Work Order #3); and (ii) Underground Fuel Tank Evaluations (Work Order #4). In order to provide anticipated services for the remainder of the term, the Department needs to amend this Agreement for additional services and extend the term of the Agreement.

Authority of your Honorable Board is therefore requested to amend the existing Agreement between the County and the Consultant to provide for additional environmental studies and feasibility studies for various projects. The consultant shall prepare a report consisting of drawings and other documents illustrating the scale and relationship of the project components, taking into consideration existing conditions and utilities, the County's budget, permitting requirements, and coordination with adjoining projects. The consultant shall provide data acquisition, verify existing site conditions, perform environmental testing and analysis, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options. The consultant shall also provide other consulting services as directed by the Commissioner of the Department.

The objective of this project will be to provide environmental studies and feasibility studies for various projects. This work is necessary to augment the Department's Engineering Division staff during the planning phase of a capital project. Projects vary in complexity and may include buildings, roads, bridges, recreational facilities, and environmental facilities. Project budgets may range from \$100,000 to \$10,000,000. This Agreement will benefit the public as it will provide a cost-effective method to manage capital projects, thereby ensuring timely project completion within budget and will provide for uninterrupted professional services pursuant to the Agreement.

The engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the agreement scope that involves the same degree of skill, experience and complexity as the expertise generally described in the original agreement scope. Accordingly, this type of engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

Board of Acquisition and Contract

Agreement No. 22-913, First Amendment

Environmental Studies and Feasibility Studies for various projects

Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C.

Page 2

The Agreement fee was increased by an additional \$2,000,000.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$4,000,000.00. The completion date of the Agreement shall be extended from August 14, 2025 until August 14, 2027.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same and in full force and effect.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this Agreement by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

HJG/GMK/AS/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), be and is hereby authorized to amend Agreement No. 22-913, ("Agreement") with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. ("Consultant"), an WBE firm, 217 Montgomery Street, Suite 1100, Syracuse, New York 13202, be amended to provide additional Environmental Studies and Feasibility Studies for various projects. The consultant shall prepare a report consisting of drawings and other documents illustrating the scale and relationship of the project components, taking into consideration existing conditions and utilities, the County's budget, permitting requirements, and coordination with adjoining projects. The consultant shall provide data acquisition, verify existing site conditions, perform environmental testing and analysis, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options. The consultant shall also provide other consulting services as directed by the Commissioner of the Department.; and be it further

RESOLVED, that for the additional services rendered, the Consultant shall be paid a fee of \$2,000,000.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$4,000,000.00; and be it further

RESOLVED, that the completion date of the Agreement shall be extended from August 14, 2025 until August 14, 2027; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	2,000,000.00	(Environmental Studies and Feasibility Studies Services)
This Amendment		<u>2,000,000.00</u>	(Additional Environmental Studies and Feasibility Studies Services and Term
TOTAL	\$	4,000,000.00	Extension to 8/14/2027)

Agreement No. 22-913

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
366	46	TBD	6120-03	TBD	\$2,000,000.00

Budget Funding Year(s): 2022-2027 Start Date: 08/15/2022 End Date: 08/14/2027
(must match resolution)

Funding Source: Tax Dollars: 100% County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid: _____

\$ 2,000,000.00 Federal

Vendor No.: _____

Aid: _____

Encumbrance No.: _____

(must match resolution) Other: _____