

103066

August 25, 2023

To: The Honorable Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.
Commissioner of Environmental Facilities

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Sec. 3(a)xxi thereof, the procurement of an agreement with GHD Consulting Services Inc., for the provision of reviewing available funding programs, at the County's direction for compatibility with projects, and bringing funding opportunities to the County's attention for consideration.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Sec. 3(a)xxi thereof, the procurement of an agreement with GHD Consulting Services Inc., ("GHD") for the provision of reviewing available funding programs, at the County's discretion for compatibility with projects, and bringing funding opportunities to the County's attention for consideration (the "Agreement"). The term of the Agreement will commence retroactively on October 1, 2022 and continue through September 30, 2023. In consideration for services rendered, the County of Westchester, acting by and through its Department of Environmental Facilities, will pay GHD an amount not-to-exceed \$34,980.00.

Ordinarily, under Section 5 of the Policy, the County is required to solicit written or oral quotations from no fewer than three persons customarily providing such goods or services and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, compliance with the Policy in this instance would not be in the best interests of the County because GHD's professional background and highly specialized experience in understanding funding opportunities, including particular grants for waterways, is unparalleled, and will help the County be aware of funding opportunities for consideration, thereby saving County tax dollars. In addition, just last year, GHD was successful in helping the County receive a \$6.2M grant for the Yonkers-Joint Odor Control and HVAC Improvement project.

Pursuant to Section 3(a)xxi thereof, the Policy is not applicable to any procurement for which this Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Policy.

Accordingly, a Resolution to exempt the procurement of an agreement with GHD Consulting Services, Inc. is hereby submitted for your Honorable Board's consideration.

VK/JJ/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/21/2023 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Based upon a communication from the Commissioner of Environmental Facilities, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written or oral price quotations, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with GHD Consulting Services Inc. for the provision of reviewing available funding programs, at the County's direction for compatibility with as many as four projects, and bringing funding opportunities to the County's attention for consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/21/2023 - RAYMOND SCULLY, SECRETARY