

**113995**

DATE June 29, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution Authorizing a First Amendment to an Agreement between the County of Westchester and VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C. for On-Call Planning Consultant Services, in order to extend the term thereof from July 14, 2026 to December 31, 2027, and to increase the not-to-exceed amount by \$100,000.00, for a total amount not-to-exceed \$250,000.00.

By resolution approved on July 17, 2025, the County of Westchester (the "County") authorized the County to enter into an agreement with Vanasse Hangen Brustlin, Inc. for the provision of on-call planning consultant services to support various Department of Planning programs, including Housing and Community Development, Environmental Planning and Flood Mitigation, Land Use Planning, Design, and Transportation Planning. The term of the Agreement commenced on July 15, 2025 and continues through July 14, 2026, in an amount not-to-exceed \$150,000.00 (the "Agreement").

On August 14, 2025, the County authorized an amendment to the Agreement to reflect a change in the contractor's name from Vanasse Hangen Brustlin, Inc. to VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C. ("VHB"). The Agreement was subsequently executed.

The parties now desire to enter into a First Amendment in order to extend the term of the Agreement from July 14, 2026 to December 31, 2027, and to increase the total compensation under the Agreement by an additional \$100,000.00, for a revised total amount not-to-exceed \$250,000.00. The additional funding is necessary to ensure the continued availability of on-call planning consultant services to support the Department's ongoing and anticipated Planning initiatives and programs throughout the extended term. Except as specifically modified by the First Amendment, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The goal of the First Amendment remains to provide essential services and benefits to the residents of Westchester County, including promoting fiscal responsibility, public safety and security, and environmental protection.

The project will continue to be overseen by Westchester County Department of Planning staff, who will review all payment requests to ensure compliance with the Agreement.

I recommend approval of this First Amendment.

BPL/mc/je/kt

Attachment

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to enter into a First Amendment to an agreement with VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C. (“VHB”) for on-call planning consultant services to support various Department of Planning programs, including Housing and Community Development, Environmental Planning and Flood Mitigation, Land Use Planning, Design, and Transportation Planning, which Agreement commenced on July 15, 2025 and continues through July 14, 2026, in an amount not-to-exceed \$150,000.00 (the “Agreement”), in order to (i) extend the term thereof from July 14, 2026 to December 31, 2027, and (ii) increase the not-to-exceed amount of the Agreement by an additional \$100,000.00, for a revised total amount not-to-exceed \$250,000.00; and be it further

**RESOLVED**, that except as specifically amended by the First Amendment, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and take any and all actions necessary to effectuate the purposes of this resolution.

Original Agreement	\$150,000.00
This Amendment	<u>\$100,000.00</u>
	\$250,000.00

Account to be  
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept	Or Unit			Dollars
101	19	0100	4380	N/A	\$100,000.00

Budget Funding Year(s) FY 2027 Start Date July 15, 2025 End Date December 31, 2027  
(must match resolution)

Funding Source	Tax Dollars <u>\$100,000.00</u>
	State Aid _____
<b><u>\$100,000.00</u></b> (must match resolution)	Federal Aid _____
	Other _____