



Memorandum
Department of Public Safety

113551

DATE: April 22, 2026

TO: Honorable Members
Board of Acquisition and Contract

FROM: Terrance Raynor
Commissioner of Public Safety

RE: Authority for the County of Westchester to enter into an agreement with Artemis Arms LLC, for use of its facility for the volunteer Public Safety Emergency Force firearms training for a three-year term, commencing on May 1, 2026 and terminating on April 30, 2029, in an amount not to exceed \$60,000.00, pursuant to an approved budget

Authority is requested for the County of Westchester (“County”), acting by and through its Department of Public Safety (“Department”), to enter into an agreement (“Agreement”) with Artemis Arms LLC (“Artemis”) pursuant to which Artemis will provide use of its facility for the volunteer Public Safety Emergency Force firearms training, for the period commencing on May 1, 2026 and terminating on April 30, 2029, for which the County will pay Artemis a total amount not to exceed \$60,000.00, pursuant to an approved budget.

This Agreement will serve a public purpose by facilitating required training (outside of the Police Academy Range which is working at operational capacity) of the members of the Public Safety Emergency Force, a volunteer law enforcement organization acting under the auspices of the Department of Public Safety as provided for in the Westchester County Administrative Code.

The goals and objectives of this Agreement are to ensure that members of the Public Safety Emergency Force receive such firearms training as is necessary to fulfill the requirements of the New York State Law Enforcement Accreditation Program.

The goals and objectives of this Agreement will be tracked and monitored by the Department by reporting of the supervisory members of the Public Safety Emergency Force to the Commissioner of Public Safety and the Department of Public Safety Training Division.

A separate Resolution is being submitted to your Honorable Board on even date herewith to exempt the procurement of the proposed agreement from the application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xxi) thereof.

Accordingly, approval of the attached resolution is most respectfully requested.

TR/mg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Public Safety, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Public Safety, is authorized to enter into an agreement (“Agreement”) with Artemis Arms LLC (“Artemis”) pursuant to which Artemis will provide use of its facility for the volunteer Public Safety Emergency Force firearms training, for the period commencing on May 1, 2026 and terminating on April 30, 2029, for which the County will pay Artemis a total amount not to exceed \$60,000.00, pursuant to an approved budget; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor, then the contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Dollars
2026	711	38	8002	4380	\$13,333.33
2027	711	38	8002	4380	\$20,000.00
2028	711	38	8002	4380	\$20,000.00
2029	711	38	8002	4380	\$ 6,666.67

Budget Funding Year(s) 2026-2029 Start Date May 1,2026 End Date April 30,2029

Funding Source Tax Dollars _____

State Aid _____

\$ \$60,000.00 Federal Aid _____

_(must match resolution)

Other 100% Seized Assets