

112117**DATE:** October 6, 2025**TO:** Board of Acquisition & Contract**FROM:** Mae Carpenter, Commissioner
Department of Senior Programs and Services**RE:** Request for authority for the County of Westchester:

- a) to enter into an agreement with Lifeline Systems Company for the purpose of providing personal emergency response system services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, in an amount not-to-exceed \$40,609.00; and
- b) for permission for Lifeline to subcontract with IT Service Point, LLC., 24 Maple Avenue, Suite 205, Pinebrook, NJ 07058, to perform a portion of the services under the Agreement.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), seeks the authority of your Honorable Board to enter into an agreement (the "Agreement") with Lifeline Systems Company ("Lifeline") for the purpose of providing personal emergency response system services ("PERS") to frail, homebound seniors (the "Services") under the Expanded In-Home Services for the Elderly Program for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026 in an amount not-to-exceed \$40,609.00, payable pursuant to the rates set forth in Schedule "A" attached hereto. Lifeline is required to contribute \$13,537.00 in matching funds for the provision of the Services.

Additionally, Lifeline has requested permission to subcontract with IT Service Point, LLC., 24 Maple Avenue, Suite 205, Pinebrook, NJ 07058, to act as subcontractor to perform a portion of the Services under the Agreement.; IT Service Point, LLC., will provide employee installer (equipment installation and retrieval) services. Therefore, the County seeks further approval of Lifeline's use of IT Service Point, LLC., as a subcontractor for the provision of employee installer services.

PERS is a home device that connects older adults to a 24-hour call center with the push of a button. The transmitter is typically worn on a neck pendant or wristband, and it sends a signal to a receiver that is connected to the home telephone line or a wireless unit. When the older adult pushes the button, the staff at the call center evaluates the situation, deciding whether to call an ambulance or a designated friend or family member.

The public purpose of the proposed Agreement is to provide services that enable seniors to remain at home and prevent their premature institutionalization that leads to greater expense and in a less desired environment, as most seniors prefer to remain at home and receive services there.

The goals and objectives of the proposed Agreement are to provide eligible seniors with PERS services to enable them to call for help in emergency situations.

The goals and objectives of the proposed Agreement are in the best interests of Westchester County in terms of fiscal responsibility because use of PERS helps seniors to remain at home thus preventing costly institutionalization.

The goals and objectives of the proposed Agreement will be tracked and monitored by case managers through bi-monthly calls to seniors and their caregivers as to the quality and their satisfaction of Services. In addition, staff monitors review case managers' client case records and records of service at the agencies providing the Services, using forms approved by the New York State Office for the Aging ("NYSOFA"). Review of the Services are done annually by a County monitor, as well as a monitor from NYSOFA.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, an appropriate resolution is herewith attached for your Honorable Board's consideration.

MC/BL

APPROVED BOARD OF ACQUISITION & CONTRACT 10/16/2025 - RYAN O'DONOHUE, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to enter into an agreement (the "Agreement") with Lifeline Systems Company ("Lifeline") for the purpose of providing personal emergency response system services to frail, homebound seniors (the "Services") under the Expanded In-Home Services for the Elderly Program for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026 in an amount not-to-exceed \$40,609.00, payable pursuant to the rates set forth in the attached Schedule "A"; and be it further

RESOLVED, that Lifeline is required to contribute \$13,537.00 in matching funds for the provision of the Services; and be it further

RESOLVED, that Lifeline is hereby further authorized to use the following subcontractor for the stated purpose:

IT Service Point, LLC., 24 Maple Avenue, Suite 205, Pinebrook, NJ 07058, (employee installer services); and be it further

RESOLVED, that the Agreement with Lifeline is subject to County Appropriations; and be it further

RESOLVED, that the Agreement with Lifeline is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement with Lifeline, or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to Lifeline, then Lifeline shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

BUDGET BOX FOLLOWS

Agreement: \$40,609

Account to be charged:	Fund	Dept.	Major Program, Program & Phase or Unit	Sub-Unit	Object/Sub Object	Trust Account	Dollars
EISEP	263	85	A048	GRNT	4380	T048	\$40,609

Budget Funding Year(s): 2025-2026 Start Date 4/1/2025 End Date 3/31/2026
(must match resolution)

Funding Source
\$40,609 State Aid: \$40,609
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/2025 - RAYMOND SCULKY, SECRETARY

SCHEDULE "A"

Personal Emergency Response System (PERS)

Program period: April 1, 2025 through March 31, 2026

Lifeline Systems Company

Fees for PERS:

Installation:

Up to \$40.00 one-time fee

Monthly Service/Monitoring Fee:

Landline Unit:

Up to \$25.00 per month

Wireless Unit:

Up to \$28.00 per month

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/2025 - RAYMOND SCULKY, SECRETARY