

112180

DATE: October 14, 2025

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer
Department of Information Technology

RE: Amending two resolutions concerning, among other things, amendments to an agreement (IT-1562, as amended) with CGI Technologies and Solutions Inc., pursuant to which it was to provide the County with professional maintenance services for its various proprietary software systems regarding the 'CGI Advantage' suite, as follows:

- 1.) Amending a resolution approved on September 14, 2023, which, among other things, authorized an amendment to IT-1562, as amended, in order to correct a discrepancy in the amount of \$10,627.39; and
- 2.) Amending a resolution approved on January 9, 2025, which, among other things, authorized a further amendment to IT-1562, as amended, in order to correct the carried-forward discrepancy in the amount of \$10,627.39

By a series of agreements starting in 1991, the County has contracted with CGI Technologies and Solutions Inc. ("CGI"), which was originally known as American Management Systems, Inc. ("AMS"), for software and services concerning payroll, human resources management, accounting, budgeting, and civil service enforcement.

In 2003, the County procured from CGI (then still known as AMS) what was then known as "AMS Advantage", which was suite of various proprietary financial, human resources and budgeting software systems (now known as "CGI Advantage"). In conjunction with the procurement of the licensed software systems, the County also procured professional services to assist in the implementation of the software and maintenance services for the software for the future. The implementation of the licensed software systems was subsequently completed.

In 2010, the County pursued an upgrade to CGI Advantage. As part of the upgrade of the software, the County entered into an agreement with CGI for professional services to assist in the implementation of the upgrade. The implementation of the upgrade was subsequently completed.

In 2021, the County began undertaking a new upgrade to CGI Advantage, to update it to

version 4 of the software suite (the “Upgrade”). In order to accomplish the Upgrade, the County amended its agreements with CGI concerning software licensing and software maintenance, and entered into a new professional services agreement with CGI for the implementation of the Upgrade.

In 2023, your Honorable Board authorized the County to once again amend those agreements with CGI, and those amendments were subsequently executed.

Earlier this year, your Honorable Board once again authorized the County to further amend those agreements with CGI, and those amendments were subsequently executed.

Consequently, the County currently has three (3) separate agreements with CGI: one for licensing of software regarding CGI Advantage; one for maintenance for software regarding CGI Advantage (the “Maintenance Agreement”); and one for professional services for the implementation of the Upgrade.

It has now come to the attention of the County that there was an accounting discrepancy concerning one of those agreements.

Specifically, the total not-to-exceed amount authorized by your Honorable Board for the Maintenance Agreement is currently \$10,627.39 less than was intended by the parties.

This discrepancy occurred due to a tabulation error in the resolution approved by your Honorable Board, on September 14, 2023 (the “2023 Resolution”), for the second amendment to the Maintenance Agreement.

Instead of calculating the total additional cost and spending authority for that amendment as \$1,787,179.47, it was calculated as \$1,776,552.08, and resulted in a difference of \$10,627.39.

Consequently, the 2023 Resolution recited the then-total not-to-exceed amount of the Maintenance Agreement as \$5,103,266.97, when it should have been \$5,113,894.36.

As a result of that error in the 2023 Resolution, there was also a carried-forward error in the resolution approved by your Honorable Board, on January 9, 2025 (the “2025 Resolution”), for the third amendment to the Maintenance Agreement.

Specifically, the new total not-to-exceed amount authorized by your Honorable Board in the 2025 Resolution continued to be too low by \$10,627.39, as it recited the incorrect prior total of \$5,103,266.97 and consequently calculated the new total as \$5,158,790.97 instead of \$5,169,418.36.

The above-referenced amendments concerning the Maintenance Agreement reflect the proper information and, therefore, do not require amendment. Instead, modifying the incorrect numbers, as explained above, will resolve this issue and allow for payment of the full amount expected by the parties.

Accordingly, it is respectfully requested that your Honorable Board:

- 1.) Amend the 2023 Resolution by:
 - a. Replacing, in the third 'RESOLVED' clause, "\$1,776,552.08" with "\$1,787,179.47";
 - b. Replacing, in the third 'RESOLVED' clause, "\$5,103,266.97" with "\$5,113,894.36"; and
 - c. Making conforming changes in the budget box, to account for the additional expenditure authorization, as reflected in the budget box for this resolution;

and

- 2.) Amend the 2025 Resolution by:
 - a. Replacing, in the third 'RESOLVED' clause, "\$5,103,266.97" with "\$5,113,894.36";
 - b. Replacing, in the third 'RESOLVED' clause, "\$5,158,790.97" with "\$5,169,418.36";
 - c. Making a conforming change in the budget box regarding the recitation of the prior amendment cost totals and to reflect the new, correct, grand total, as reflected in the budget box attached hereto.

Except as described above, all terms and conditions of the 2023 Resolution and the 2025 Resolution shall remain in full force and effect.

The proposed amendments to the 2023 Resolution and 2025 Resolution do not constitute procurement, as they simply reflect the correction of the mathematics involved in the cost-tabulation of the previously authorized amendments.

Accordingly, the attached resolution is submitted for your consideration.

MB/DM/bdm/nm

RESOLUTION

Upon a communication from the Chief Information Officer, Department of Information Technology, be it hereby:

RESOLVED, that the resolution approved on September 14, 2023 (the “2023 Resolution”), which authorized the County of Westchester (the “County”) to, among other things, amend an agreement with CGI Technologies and Solutions Inc. (“CGI”), pursuant to which CGI was to provide the County with professional maintenance services for its various proprietary software systems regarding the ‘CGI Advantage’ suite, (“IT-1562”), is hereby amended as follows:

- 1.) In the third ‘RESOLVED’ clause, “\$1,776,552.08” is replaced with “\$1,787,179.47”;
- 2.) In the third ‘RESOLVED’ clause, “\$5,103,266.97” is replaced with “\$5,113,894.36”; and
- 3.) The budget box is modified with conforming changes, to account for the additional expenditure authorization shown above, as reflected in the budget box attached hereto

; and be it further

RESOLVED, that the resolution approved on January 9, 2025 (the “2025 Resolution”), which authorized the County to, among other things, further amend IT-1562, is hereby amended as follows:

- 1.) In the third ‘RESOLVED’ clause, “\$5,103,266.97” is replaced with “\$5,113,894.36”;
- 2.) In the third ‘RESOLVED’ clause, “\$5,158,790.97” is replaced with “\$5,169,418.36”;
- 3.) The budget box is modified with conforming changes regarding the recitation of the prior amendment cost totals and to reflect the new, correct, grand total, as reflected in the budget box attached hereto;

; and be it further

RESOLVED, that except as hereby amended, all terms and conditions of the 2023 Resolution and the 2025 Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions necessary and appropriate to effectuate the purposes of this resolution.

Agreement IT-1562, as amended (Maintenance Agreement)

Original Agreement	\$3,116,232.66
1st Amendment	\$ 210,482.23
2nd Amendment	\$1,787,179.47
3rd Amendment	\$ 55,524.00
Grand Total	\$5,169,418.36

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	16	16	6000	4070		10,627.39

Budget Funding Year(s): _____ Start Date: 01/01/19 End Date: 12/31/25

Funding Source	Tax Dollars: <u>\$10,627.39</u>
	State Aid: _____
	Federal Aid: _____
	Other: _____

\$10,627.39

(must match resolution)

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