



Kenneth W. Jenkins
County Executive

Department of Planning

Blanc P. Lopez, M.S.
Commissioner

111021

DATE April 29, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of the Department of Planning

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with HR&A Advisors, Inc. for the provision of an implementation plan for the relaunch of the County New Homes Land Acquisition and Housing Implementation Fund affordable housing programs, for a term commencing on May 15, 2025 through May 14, 2026 in an amount not to exceed \$100,000.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with HR&A Advisors, Inc. ("HR&A") for the provision of an implementation plan for the relaunch of the County New Homes Land Acquisition and Housing Implementation Fund affordable housing programs (the "Agreement"), for a term commencing on May 15, 2025 through May 14, 2026, in an amount not to exceed \$100,000, payable pursuant to an approved budget.

Ordinarily under Section 5 of the Policy, the County is required to "solicit written quotations from no fewer than three persons customarily providing such goods or service and, if deemed appropriate, to inquire as to the qualifications and experiences of such persons." However, it would not be in the best interests of the County to comply with the Policy for this Agreement. In 2022, HR&A provided a comprehensive and long term plan to address housing challenges and strategic funding investments for affordable housing development in Westchester County. The services to be provided in connection with this Agreement are a component of that long term plan.

Pursuant to Section 3(a)(xxi) thereof, the Policy is not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Policy.

Accordingly, a Resolution to exempt the procurement of an amendment to the Agreement is hereby submitted for your Honorable Board's consideration.

BPL/LAC
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/08/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Planning, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of “soliciting written quotations from no fewer than three persons customarily providing such goods or service and, if deemed appropriate, to inquire as to the qualifications and experiences of such persons”, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with HR&A for the provision of an implementation plan for the relaunch of the County New Homes Land Acquisition and Housing Implementation Fund affordable housing programs commencing on May 15, 2025 through May 14, 2026 in an amount not to exceed \$100,000.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/08/2025 - RAYMOND COUNTY, SECRETARY