

ID #112740

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: January 6, 2026
SUBJECT: First Amendment to Agreement No. 24-915 in the matter of Mechanical Engineering Services in connection with the New Maintenance and Storage Building Complex, Mohansic Golf Course, Yorktown Heights, New York

Consultant: **OLA Consulting Engineers, P.C.**
Amendment Amount: **\$2,000.00**

The County of Westchester (“County”), acting by and through its Department of Public Works and Transportation (“Department”), entered into Agreement No. 24-915 (the “Agreement”), dated October 15, 2024, with OLA Consulting Engineers, P.C. (the “Consultant”), 50 Broadway, Hawthorne, New York 10532, wherein the Consultant was to provide design services in connection with New Maintenance and Storage Building Complex at the Mohansic Golf Course, Yorktown Heights, New York. The original Agreement completion date is December 31, 2028.

The engineering services included in the Agreement have been in progress. The County has been satisfied with the quality of services provided to date. As requested by the County, the domestic and fire protection backflow preventers and water service points of entry as originally designed are to be relocated from the existing Storage Two (2) building to the New Maintenance Building, therefore, additional drafting services of the Consultant will be required. This resulted in revised submittal reviews to update plans for Westchester County Department of Health (“WCDOH”). The Consultant will update the plumbing floor plan drawings, revise the WCDOH filing documents to indicate the revised location and intent and provide updated documents for submission to the local Water Utility and WCDOH. The County has requested that the Consultant provide additional design services and design services during construction at this time.

Authority of your Honorable Board is therefore requested to amend the existing Agreement between the County and the Consultant to provide for additional mechanical engineering services in connection with the New Maintenance and Storage Building Complex at the Mohansic Golf Course, Yorktown Heights, New York. The Consultant shall provide additional design services associated with this project. Design services shall include preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings

The objective of this project is to provide for a new maintenance facility and storage complex at the Mohansic Golf Course. The existing layout will be reconfigured for the new building and it will include a superintendent’s office, mechanic’s shop, employee break room, restroom, washroom, shower area, equipment storage areas, as well as the chemical storage and mixing areas. The project will also address the infrastructure and site work required to support the requirements of the buildings. This agreement will benefit the public as it will enhance the functionality of the golf course ensuring its compliance with current building codes and safe continued use by golfers.

Board of Acquisition and Contract
Agreement No. 24-915, First Amendment
New Maintenance and Storage Building Complex at the Mohansic Golf Course, Yorktown Heights, New York
OLA Consulting Engineers, P.C.
Page 2

The engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the project that involves the same degree of skill, experience and complexity as the expertise generally described in the original project. Accordingly, this type of engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

The fee for the above services is for an amount of \$2,000.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$92,250.00. The completion date of the Agreement shall remain December 31, 2028.

The Department will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/GMK/AK/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the existing Agreement No. 24-915 ("Agreement") between the County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), and OLA Consulting Engineers, P.C. ("Consultant"), 50 Broadway, Hawthorne, New York 10532, be amended to provide for additional mechanical engineering services for the New Maintenance and Storage Building Complex at the Mohansic Golf Course, Yorktown Heights, New York. The Consultant shall provide additional design services associated with this project. Design services shall include preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for the additional services rendered, the Consultant shall be paid a fee of \$2,000.00 pursuant to an approved budget, increasing the total maximum fee to \$92,250.00; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	90,250.00	(Design Services)
This Amendment		2,000.00	(Additional Design Services)
TOTAL	\$	92,250.00	

Agreement No. 24-915

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RGM01-01-I	6120-05	BA #239-2025	\$2,000.00

Budget Funding Year(s): 2026 Start Date: 07/01/2024 End Date: 12/31/2028
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
Social Security No.: _____
State Aid: _____
Federal Aid: _____
\$2,000.00 Vendor No.: _____
(must match resolution) Other: _____ Encumbrance No.: _____