

**113863**

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins  
Westchester County Executive

Catherine Borgia  
Acting Director, Office for Women

Date: June 3, 2026

Subject: Authority to amend a grant agreement for the Upstate Model Family Representation Office grant with the New York State Office of Indigent Legal Services for a model Family Representation Office to 1) extend the termination date from March 31, 2027 to December 31, 2027 and increase the not-to-exceed amount from \$2,610,417 to \$3,750,000, and 2) amend an agreement with Legal Services of the Hudson Valley to extend the termination date from March 31, 2027 to December 31, 2027 and increase the not-to-exceed amount from \$2,610,417 to \$3,750,000.

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On May 23, 2024, your Honorable Board approved a resolution (the "May 23<sup>rd</sup> Resolution") authorizing the County of Westchester (the "County") to enter into two (2) agreements: 1) a grant agreement with the New York State Office of Indigent Legal Services for the Upstate Model Family Representation Office grant (Contract No. C3RDUMFRO) (the "Grant") for the receipt of \$2,610,417 for a model Family Representation Office to provide legal representation to parents in child protective proceedings under the New York Family Court Act, Article 10, and termination of parental rights proceedings, for the period April 1, 2024 through March 31, 2027 (the "Grant Agreement"); and 2) an agreement with Legal Services of the Hudson Valley ("LSHV") to implement the County work plan under the Grant in an amount not to exceed \$2,610,417, for the period April 1, 2024 through March 31, 2027, payable pursuant to an approved budget (the "Agreement"). The Grant Agreement and the Agreement were subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Grant Agreement in order to extend the term of the Grant Agreement by nine (9) months, for a new term commencing April 1, 2024 and continuing through December 31, 2027 and increase the not-to-exceed amount from \$2,610,417 to \$3,750,000, and to amend the Agreement in order to extend the term of the Agreement by nine (9) months, for a new term commencing April 1, 2024 and continuing through December 31, 2027

and increase the not-to-exceed amount from \$2,610,417 to \$3,750,000 (the "First Amendments").

Except as specifically amended hereby, all other terms and conditions of the Grant Agreement and Agreement shall remain the same.

The proposed First Amendments will serve a public purpose by providing additional time and New York State funding for LSHV to provide legal representation to parents in child protective proceedings and termination of parental rights proceedings.

The goal and objective of the proposed First Amendments is to provide additional time and New York State funding for LSHV to provide legal representation to parents in child protective proceedings and termination of parental rights proceedings.

The goal and objective of the proposed First Amendments will be tracked and monitored by the Office for Women.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/11/2026 RAYMOND SODKA SECRETARY

# RESOLUTION

Upon a communication from the Westchester County Executive and Acting Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend a grant agreement ("Grant Agreement") with the New York State Office of Indigent Legal Services for a model Family Representation Office for the period April 1, 2024 through March 31, 2027, for an amount not to exceed \$2,610,417, in order to extend the term of the Grant Agreement by nine (9) months, for a new term commencing April 1, 2024 and continuing through December 31, 2027 and increase the not-to-exceed amount from \$2,610,417 to \$3,750,000, and to amend an agreement ("Agreement") with Legal Services of the Hudson Valley ("LSHV") pursuant to which LSHV will provide legal representation to parents in child protective proceedings under New York Family Court Act, Article 10, and termination of parental rights proceedings to improve the quality of services provided under Article 18-B, for the period April 1, 2024 through March 31, 2027, for an amount not to exceed \$2,610,417, in order to extend the term of the agreement by nine (9) months, for a new term commencing April 1, 2024 and continuing through December 31, 2027 and increase the not-to-exceed amount from \$2,610,417 to \$3,750,000; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Grant Agreement and the Agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account(s) to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
263	11	Z090	4380	G090	\$1,139,583	2027

Budget Funding Year(s) 2027 Start Date: 4/1/2027 End Date: 12/31/2027  
 (must match resolution)

\$1,139,583  
 (must match resolution)

Funding Source: Tax Dollars \_\_\_\_\_  
 State Aid \$1,139,583  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_