

109514

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** June 21, 2024

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 24-518  
New Mental Health Clinic  
112 East Post Road  
White Plains, New York

The 2024 Capital Budget contains funds for the above referenced project.

The work under this contract includes all necessary labor, material, and equipment for the New Mental Health Clinic: construction of new offices, reception and waiting room, new finishes, upgrades to electrical, plumbing, and mechanical.

The objective of this project is to provide adequate space for the County's Pilot Safety Net Mental Health Clinic to operate in.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing the necessary space for the new mental health clinic to begin treating patients.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that the Commissioner of Public Works and Transportation be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **24-518**

New Mental Health Clinic

112 East Post Road

White Plains, New York

and be it further

**RESOLVED**, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

**RESOLVED**, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

**RESOLVED**, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (Westchester-Putnam Edition)**

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	346	46	B0128-01-A	6050-01	B. A. #170-2024	

**Budget Funding Year(s)** 2024

(must match resolution)

**Start Date:** \_\_\_\_\_

**End Date:** \_\_\_\_\_

**Funding Source:** Tax Dollars 100% County

**State Aid** \_\_\_\_\_

**\$** \_\_\_\_\_ **Federal Aid** \_\_\_\_\_

(must match resolution)

**Other** \_\_\_\_\_