

ID #113197**TO:** Board of Acquisition and Contract**FROM:** Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation**DATE:** March 6, 2026**SUBJECT:** Resolution for the County of Westchester to approve Change Order No. 1 to Contract No. 24-204 with Veganix Pest Management to provide a Service Contract for Pest Control, Various County Buildings, Westchester County, New York in an amount not to exceed \$175,000.00 increasing the total contract amount to \$777,400.00

On May 23, 2024, your Honorable Board awarded Contract No. 24-204 to provide a Pest Control Service, Various County Buildings, Westchester County, New York to Veganix Pest Management, 2 East Main Street, Elmsford, New York 10523 ("Veganix") for a term of three (3) years with one two (2) year renewal, in an amount not to exceed \$602,400.00 ("Agreement"). The Agreement was duly executed.

Pursuant to the Agreement, Veganix provides all necessary labor, material and equipment required to perform pest control services at various locations countywide.

This Change Order is necessary to ensure uninterrupted pest control services at County buildings. The work under this contract is performed on an as needed basis and is to supplement the pest control services performed by County personnel. The County needed to utilize the services being performed under this Agreement more than anticipated at the time of bid due to additional County locations requiring the services.

As a result of the increased amount of services, the funds remaining on the contract are insufficient to cover the remaining term. The cost of the work for the remainder of the contract term is estimated to be \$175,000.00 and is based upon Veganix's unit file prices and ongoing recurring scheduled services, which were reviewed and approved by the Department. Accordingly, it is necessary to increase the amount of the contract for the remainder of the term by \$175,000.00 bringing the new total amount not to exceed to \$777,400.00.

The objective of this Agreement is to remove and control vermin at various County facilities.

This Agreement is in the public's best interest because it will promote the health and safety of the general public by providing for a safe and healthy environment in County buildings.

The Department will track scheduling and accomplishments by Veganix and perform on-site inspections to ensure the successful completion of the work.

This additional work is incidental to the original work and does not materially alter the main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity, and was unanticipated until work under the contract began.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1:

Total Amount of Change Order No. 1 \$175,000.00

This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/19/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

RE: CONTRACT NO. 24-204
CONTRACT AMOUNT: \$ 602,400.00
CHANGE ORDER NO. 1: \$ 175,000.00
REVISED CONTRACT AMOUNT: \$ 777,400.00

CHANGE ORDER NO. 1

Upon communication from the Commissioner of Public Works and Transportation,

WHEREAS, Hugh J. Greechan, Jr., P.E., Commissioner of Public Works and Transportation, requests approval of Change Order No. 1 on Contract No. 24-204, between the County of Westchester and Veganix Pest Management, 2 East Main Street, Emsford, New York 10523 to provide a Pest Control Service, Various County Buildings, Westchester County, New York, in order to amend Contract No. 24-204 and increase the contract amount by \$175,000.00 to a new amount not to exceed \$777,400.00; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. 24-204 between the County of Westchester and Veganix Pest Management be and the same is hereby approved in the amount of \$175,000.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. 24-204 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total Amount of Change Order No. 1 \$175,000.00

Contract No. 24-204, Change Order No. 1

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
			TO BE DETERMINED			\$ 65,000.00 (2026)
			TO BE DETERMINED			\$110,000.00 (2027)

To Be Determined Account is a File Price Contract: Price to be paid by user Department

Budget Funding Year(s) 2026 – 2027 **Start Date:** July 1, 2024 **End Date:** June 20, 2027
 (must match resolution)

Funding Source: **Tax Dollars** 100% County
 State Aid _____
\$175,000.00 **Federal Aid** _____
 (must match resolution) **Other** _____