

**110352**

DATE: January 27, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution authorizing a First Amendment to an Agreement between the County of Westchester and Human Development Services of Westchester, Inc. to replace the roof on the building located at 930 Mamaroneck Avenue in Mamaroneck, NY, in order to change the expiration date from February 14, 2025 to February 14, 2026.

On February 15, 2024, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") to enter into an agreement with Human Development Services of Westchester, Inc. (the "HDSW"), pursuant to which HDSW agreed to replace the roof on the building located at 930 Mamaroneck Avenue in the Village of Mamaroneck (the "Project"), for a term commencing on February 15, 2024 and continuing through February 14, 2025 (the "Agreement"). In consideration for services rendered, the County agreed to pay HDSW an amount not-to-exceed \$111,250.00 in Community Development Block Grant funding, pursuant to an approved budget. The Agreement was subsequently executed.

The parties now desire to amend the Agreement in order to change the expiration date from February 14, 2025 to February 14, 2026, in order to give the HDSW additional time to complete the Project. Except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of this Project is to improve the work environment of the staff of HDSW as well as consumers who receive services from this building. The Project will be monitored by the Department of Planning staff who will review the payment requests to ensure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi thereof, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program. The procurement is also exempt from the Federal Procurement regulations for the same reason.

Act # 12-2022, adopted June 30, 2022, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan to include the FY 2022 Action Plan, and to accept such Grants.

On June 30, 2022, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,164,264 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

BPL/tf/jz/je

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/06/2025 - RAYMOND SCUKA, SECRETARY

# R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to amend an agreement with Human Development Services of Westchester, Inc. ("HDSW"), pursuant to which HDSW agreed to replace the roof on the building located at 930 Mamaroneck Avenue in Mamaroneck, for a term commencing on February 15, 2024 and continuing through February 14, 2025 for an amount not-to-exceed \$111,250.00 in Community Development Block Grant funding, payable pursuant to an approved budget (the "Agreement"), in order to change the expiration date from February 14, 2025 to February 14, 2026; and be it further

RESOLVED: that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement             \$111,250.00  
 This Amendment                 \$     0.00  
    \$111,250.00

AGREEMENT NUMBER: C-67-22-U61

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	067X	4380	T067	\$0.00

Budget Funding Year(s)     FY 2022   Start Date                 February 15, 2024                             End Date     February 14, 2026  
 (must match resolution)

Funding Source                             Tax Dollars \_\_\_\_\_  
    State Aid \_\_\_\_\_

**\$0.00**  
 (must match resolution)                 Federal Aid \$0.00 – U.S. Department of Housing and Urban Development  
    Other \_\_\_\_\_