



Memorandum
Department of Planning

112822

DATE January 12, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing a First Amendment to an agreement between the County of Westchester and Human Development Services of Westchester, Inc., funded through the Emergency Solutions Grant Program, to provide homelessness prevention services to income-eligible families and individuals, in order to retroactively extend the term thereof from December 31, 2025 to March 31, 2026.

By resolution approved on March 27, 2025, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Human Development Services of Westchester, Inc. ("HDSW") to provide homelessness prevention services to families and individuals at or below 30% of the area median income (the "Project"), for a term commencing on January 1, 2025 and continuing through December 31, 2025. In consideration for these services, the County agreed to provide funding in an amount not-to-exceed \$100,000 in Emergency Solutions Grant ("ESG") funds, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The parties now wish to amend the Agreement in order to retroactively extend the term thereof from December 31, 2025 to March 31, 2026, to allow additional time to complete the Project and continue providing homelessness prevention services.

Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of this Agreement is to prevent families and individuals from becoming homeless. The program will be monitored by the Westchester County Department of Planning, which will review all payment requests to ensure compliance with contractual requirements.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME

Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 14, 2020, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$311,203.00 in Emergency Solution Grant (ESG) funds.

I recommend approval of this amendment.

BPL/tf/am/je/pv

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/22/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT
HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to amend its agreement with Human Development Services of Westchester, Inc. ("HDSW"), pursuant to which HDSW agreed to provide homelessness prevention services to families and individuals at or below 30% of the area median income, for a term commencing on January 1, 2025 and continuing through December 31, 2025, for an amount not-to-exceed \$100,000.00 in Emergency Solutions Grant Program funding (the "Agreement"), in order to retroactively extend the term thereof from December 31, 2025 to March 31, 2026; and be it further

RESOLVED: That except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: That the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and take any actions necessary to effectuate purposes hereof.

| | |
|--------------------|---------------|
| Original Agreement | \$ 100,000.00 |
| This Amendment | \$ 0.00 |
| Total | \$ 100,000.00 |

AGREEMENT NUMBER: C-ESG-20-135

Account to be
Charged/Credited

| | | Major Program, Program & Phase | Object/ Sub Object | Trust Account | |
|------|------|-----------------------------------|-----------------------|------------------|---------|
| Fund | Dept | Or Unit | | | Dollars |
| 263 | 10 | 215V | 4380 | T215 | \$0.00 |

Budget Funding Year(s)
(must match resolution) FY 2020 Start Date January 1, 2025 End Date March 31, 2026

Funding Source Tax Dollars _____

State Aid _____

\$0.00
(must match resolution) Federal Aid \$0.00 – U.S. Department of Housing and Urban Development

Other _____