

Kenneth W. Jenkins
County Executive**112878**

Date: January 22, 2026

To: The Honorable Board of Acquisition and Contract

From: Kenneth W. Jenkins
County Executive

Re: Authority to enter into an agreement with Rensselaer Polytechnic Institute to outline the expectations, engagement periods, deliverables, and costs for the collaboration with the County to enhance technical ability and workforce development in Westchester County, for a term from January 1, 2026 through December 31, 2026, for an amount not-to-exceed \$500,000.00, payable pursuant to an approved budget.

On May 1, 2025, your Honorable Board approved a Resolution authorizing the County of Westchester ("County") to enter into a memorandum of agreement ("MOU") with Rensselaer Polytechnic Institute ("RPI") to facilitate the development of undergraduate and graduate engineering programs in and for the Westchester County market, for a term from February 25, 2025 through February 24, 2027. The parties subsequently executed the MOU.

Authority of your Honorable Board is requested to exempt from the Westchester County Procurement Policy and Procedures ("Procurement Policy") the procurement of an agreement with Rensselaer Polytechnic Institute ("RPI") to outline the expectations, engagement periods, deliverables, and costs for the collaboration with the County to enhance technical ability and workforce development in Westchester County, for a term from January 1, 2026 through December 31, 2026, for an amount not-to-exceed \$500,000.00, payable pursuant to an approved budget.

Under this agreement, RPI will: execute a marketing plan; build and begin delivery of an undergraduate Bachelor of Technology in Production and Operations Management; undertake an RPI engineering undergraduate degree/program feasibility study for an engineering-focused program to be delivered in Westchester; track and report progress on initiatives to appropriate County representatives; and collaborate with the County to continue building ProCourses that meet Westchester employer needs. The County will: secure and disburse funding to RPI upon execution of the agreement; collaborate in marketing and public relations initiatives; include RPI in Westchester industry groups, events, and employer relationships, as appropriate; and assist, as needed, in identifying a physical location for the Assistant Dean for Strategic Partnerships in a location that optimizes relationship development with all Westchester stakeholders.

A separate Resolution is being submitted to your Honorable Board this date to grant an exemption from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof.

The goals and objectives of this agreement are to:

1. In 2026, RPI will work with Westchester County to provide educational programs, deepen relationships with employers, explore the feasibility of future program development. RPI will hire an RPI + Westchester Partnership Representative who will live in Westchester County and build RPI's visibility and connections throughout the business and residential community. Efforts to be undertaken in 2026 are detailed in their Statement of Work.
2. In subsequent years, RPI will work with Westchester County to build out programs, and find additional ways to deepen workforce capacity in Westchester County. Each year, an additional Statement of Work will be defined and agreed to.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

KWJ/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/12/2026 RAYMOND SCULKA SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Rensselaer Polytechnic Institute to outline the expectations, engagement periods, deliverables, and costs for the collaboration with the County to enhance technical ability and workforce development the Westchester County market, for a term from January 1, 2026 through December 31, 2026, for an amount not-to-exceed \$500,000.00, payable pursuant to an approved budget; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	11	0710	4380		\$500,000.00

Budget Funding Year(s) 2026 Start Date 01/01/2026 End Date 12/31/2026
 (must match resolution)

Funding Source Tax Dollars \$500,000.00

State Aid _____

\$500,000.00
 (must match resolution)