

111236

DATE June 3, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures pursuant to Sec. 3(a)xxi thereof an amendment to an agreement between the County of Westchester, the Clay Family Irrevocable Trust—Brenda Gears, and JCG Construction Corp. in connection with the rehabilitation of the property located at 146 Elm Avenue, Mt. Vernon, New York.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Sec. 3(a)xxi thereof, an amendment to an agreement between the County of Westchester (the "County"), the Clay Family Irrevocable Trust—Brenda Gears, and JCG Construction Corp., pursuant to which JCG Construction Corp. agreed to make repairs to and for the benefit of the low and moderate income households at the property located at 146 Elm Avenue, Mt. Vernon, pursuant to the Landlord Tenant Assistance Program, for a term commencing on June 15, 2024 and continuing through June 14, 2025 for an amount not-to-exceed \$25,000 (the "Agreement").

The proposed amendment to the Agreement would authorize a \$3,000 increase to the not-to-exceed amount, thereby increasing the total contract amount to an amount not to exceed \$28,000. The proposed amendment would also extend the term of the Agreement from June 14, 2025 through October 31, 2025.

Ordinarily, under Section 5 of the Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing such services, and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. JCG Construction Corp. could not receive the appropriate permits from the City of Mt. Vernon in a timely fashion, thus delaying the project. As a consequence of the delay and unforeseen repairs associated with the project, the extension of time and increased cost is necessary to complete the project.

Pursuant to Section 3(a)xxi thereof, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Board determines,

by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of the proposed amendment to the Agreement from the County Procurement Policy.

Accordingly, a Resolution to exempt the procurement of an amendment to an Agreement between the County, the Clay Family Irrevocable Trust—Brenda Gears, and JCG Construction Corp. is hereby submitted for your Honorable Board's consideration.

BPL/tf/gr/je

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/12/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Based upon a communication from the Commissioner of Planning,
be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written price quotations, is neither cost effective nor expedient, and accordingly, not in the best interest of the County in connection with the procurement of an amendment to an agreement between the County of Westchester, the Clay Family Irrevocable Trust—Brenda Gears, and JCG Construction Corp., pursuant to which JCG Construction Corp. agreed to make repairs to and for the benefit of the low and moderate income households at the property located at 146 Elm Avenue in the City of Mt. Vernon pursuant to the Landlord Tenant Assistance Program.