

**Department of Parks, Recreation
& Conservation****114062**

Date: July 9, 2026

To: Honorable Board of Acquisition and Contract

From: Peter J. Tartaglia
Acting Commissioner of Parks, Recreation and Conservation

Re: Authority to amend an agreement with the Westchester Parks Foundation, Inc. for the provision of cultural, educational, leisure time and other programs and activities on behalf of the Department of Parks, Recreation and Conservation and for a license to use and operate the Ropes Course at the County's Sal J. Prezioso Mountain Lakes Park, in North Salem, New York, in order to clarify certain terms of the agreement and to amend the list of projects to be focused on by the Westchester Parks Foundation, Inc.

On May 29, 2025, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with the Westchester Parks Foundation, Inc. (the "Foundation") for the Foundation's provision of cultural, educational, leisure time and other programs and activities on behalf of the County's Department of Parks, Recreation and Conservation (the "Department") and for a license for the Foundation to use and operate the Ropes Course at the County's Sal J. Prezioso Mountain Lakes Park, in North Salem, New York (the "Park"), in an amount not to exceed \$375,000, for the period of May 1, 2025 through April 30, 2030, with the County having the sole option to renew the agreement for an additional five (5) year term.

Pursuant to the Agreement, the Foundation agreed to provide various cultural, educational, leisure time and other programs and activities, including but not limited to fundraising activities, on behalf of the Department. The County further agreed to grant the Foundation a license to use and operate the Ropes Course at the Park. In addition, pursuant to the terms of the Agreement, the Foundation may recommend to the Commissioner of the Department individual(s) to use and occupy the Lake House at the Park (the "Lake House") as a full time residence. The Commissioner shall review the recommendation and in her sole

discretion either approve or disapprove of the individual(s) recommended to use and occupy the Lake House, and if approved, and subject to further approval by your Honorable Board, the County may enter into a separate license agreement with said individual(s) with terms acceptable to the County.

Authority is now hereby sought to amend the Agreement in order to clarify certain terms of the Agreement and to amend the list of projects to be focused on by the Foundation. Namely, the Agreement will be amended to clarify and elaborate the activities and services to be provided by the Foundation and to add the Tibbetts Lake sediment forebay and shoreline improvements project to the list of projects to be focused on by the Foundation. All other terms and conditions of the Agreement shall remain unchanged.

The goal and objective of the Agreement and this amendment is for the Foundation to assist in promoting the mission of the Department by developing and financially supporting workshops, professional development initiatives, program sponsorships, facility enhancements and other special projects and events that provide recreational, educational and cultural opportunities for the public. Department of Parks, Recreation and Conservation personnel will track and monitor the organization of the various events, programs and donations.

On May 29, 2025, your Honorable Board authorized a separate resolution exempting the procurement of the Agreement in accordance with Section 3 (a) xxi of the County's Procurement Policy and Procedures. This proposed amendment does not increase the not-to-exceed amount of the Agreement and does not materially change the terms of the Agreement and it should not be considered a new, separate procurement. Therefore, the proposed amendment is exempt from the County's Procurement Policy and Procurement pursuant to the exemption resolution authorized by your Honorable Board on May 29, 2025, in accordance with Section 3 (a) xxi of the County's Procurement Policy and Procedures.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

PJT/JPI

RESOLUTION

Upon a communication from the Acting Commissioner of Parks, Recreation and Conservation be it hereby:

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to amend an agreement (the “Agreement”) with the Westchester Parks Foundation, Inc. (the “Foundation”) for the Foundation’s provision of cultural, educational, leisure time and other programs and activities on behalf of the County’s Department of Parks, Recreation and Conservation and for a license for the Foundation to use and operate the Ropes Course at the County’s Sal J. Prezioso Mountain Lakes Park, in North Salem, New York, in an amount not to exceed \$375,000, for the period of May 1, 2025 through April 30, 20230, with the County having the sole option to renew the agreement for an additional five (5) year term, in order to clarify certain terms of the Agreement and to amend the list of projects to be focused on by the Foundation; and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT 01/22/2026 - RAMOND S. CUKA, SECRETARY

Original Agreement \$ n/a
 First Amendment \$
This Amendment \$ _____
 TOTAL \$

Agreement # PRC-1475

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
n/a					

Budget Funding Year(s) 2025-2029 Start Date 5/1/2025 End Date 4/30/2030
 (must match resolution)

Funding Source Tax Dollars _____ n/a _____
 State Aid _____
\$ n/a Federal Aid _____
 (must match resolution) Other _____