



Memorandum
Department of Senior Programs and Services

109906

DATE: October 30, 2024

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to amend a resolution approved on April 4, 2024, which authorized the County, acting by and through its Department of Senior Programs & Services, to enter into an agreement with Lifeline Systems Company for the provision of personal emergency response system services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program, in order to change the subcontractor authorized to perform portions of the work under the agreement from Progressive Healthcare Solutions, Inc., to IT Premise Link, LLC, and further to change the specific services to be provided by the subcontractor from employee installer services to equipment installation and retrieval services.

By resolution approved on April 4, 2024 (the "April 4th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an agreement (the "Agreement") with Lifeline Systems Company ("Lifeline") for the purpose of providing personal emergency response system services to frail, homebound seniors (the "Services") under the Expanded In-Home Services for the Elderly Program, for a term commencing on April 1, 2024 and continuing through March 31, 2025, in an amount not-to-exceed \$40,609, payable pursuant to the rates set forth in Schedule "A", attached to the April 4th Resolution, with Lifeline required to contribute \$13,537 in matching funds toward the cost of the Services. The April 4th Resolution also granted Lifeline permission to subcontract with Progressive Healthcare Solutions, Inc., 300 Mulberry Street Suite 602, Macon, GA 02180 ("PHS"), to perform a portion of the Services under the Agreement; specifically, to provide employee installer services. The Agreement has not yet been executed.

Lifeline subsequently informed the Department that it has selected a new subcontractor, IT Premise Link, LLC., 34 Maple Avenue, Suite 205, Pinebrook, NJ 07058, to provide a portion of the Services under the Agreement; specifically, to provide equipment installation and retrieval services. Therefore, the County now seeks the approval of your Honorable Board, to amend the April 4th Resolution for the limited purpose of changing the subcontractor from

Progressive Healthcare Solutions, Inc., 300 Mulberry Street Suite 602, Macon, GA 02180, to IT Premise Link, LLC., 34 Maple Avenue, Suite 205, Pinebrook, NJ 07058. Your Honorable Board's approval is further requested to amend the April 4th Resolution in order to change the specific portion of the Services to be performed by the subcontractor from employee installer services, to equipment installation and retrieval services.

Except as specifically amended hereby, all remaining terms and conditions set forth in the April 4th Resolution shall remain in full force and effect.

Accordingly, an appropriate resolution is herewith attached for your Honorable Board's consideration.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/14/2024 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the resolution approved on April 4, 2024 (the "April 4th Resolution"), which authorized the County of Westchester, acting by and through its Department of Senior Programs & Services, to enter into an agreement (the "Agreement") with Lifeline Systems Company("Lifeline") for the provision of personal emergency response system services to frail, homebound seniors (the "Services") under the Expanded In-Home Services for the Elderly Program, for a term commencing on April 1, 2024 and continuing through March 31, 2025, in an amount not-to-exceed \$40,609, payable pursuant to the rates set forth in Schedule "A", attached to the April 4th Resolution, with Lifeline required to contribute \$13,537 in matching funds toward the cost of the Services; and also to subcontract a portion of the Services under the Agreement to Progressive Healthcare Solutions, Inc., 300 Mulberry Street Suite 602, Macon, GA 02180, specifically to provide employee installer services, is hereby amended by changing the subcontractor from Progressive Healthcare Solutions, Inc., 300 Mulberry Street Suite 602, Macon, GA 02180, to IT Premise Link, LLC., 34 Maple Avenue, Suite 205, Pinebrook, NJ 07058; and be it further

RESOLVED, that April 4th Resolution is further amended by changing the specific portion of Services to be performed by the subcontractor from employee installer services to equipment installation and retrieval services; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the April 4th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub-Object	Trust Account	Dollars
EISEP	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): 2024 - 2025 Start Date: 4/1/2024 End Date: 3/31/2025

(must match resolution)

Funding Source

County Tax Dollars: \$ N/A

State Aid: \$ N/A

\$ N/A
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/14/2024 - RAYMOND SCULK, SECRETARY