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112470

TO: The Honorable Board of Acquisition and Contract

FROM: Tajian M. Nelson and Douglas A. Colety
Commissioners of the Board of Elections

DATE: November 17, 2025

RE: Resolution authorizing the County of Westchester to enter into a grant agreement (NYS Contract No. C005336) with the State of New York to accept funding to implement the Election Grant in the amount of \$41,439.94 for the term April 1, 2025 to March 31, 2026.

Authority is requested for the County of Westchester (the "County"), acting by and through its Board of Elections (the "BOE"), to enter into a grant agreement with the State of New York (NYS Contract No. C005336) to accept Election Grant funding in the amount of \$41,439.94, payable on a reimbursement basis, for the term commencing on April 1, 2025 and terminating on March 31, 2026.

The State of New York, acting by and through the New York State Board of Elections has allocated to Westchester County these funds which are to be utilized to reimburse the County for eligible operating costs, including, but not limited to, the temporary employment of personnel, technological upgrades and public awareness campaigns, for elections to be held in 2025.

The public purpose of the proposed agreement is to promote public awareness of upcoming elections.

The County is also seeking authority to indemnify the State of New York as follows:

Indemnification: The Contractor shall be solely responsible and answerable in damages for all accidents, incidents, and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Contract. The Contractor shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions, damages, and cost of every nature arising out of the provision of services pursuant to the Contract.

We certify that the BOE: a) has copies of, or access to, all applicable laws, rules, regulations, grant applications and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

In order to take advantage of these grant funds and to enter into the grant extension agreement your approval of the annexed proposed resolution is requested.

Because the acceptance of the grant funds is not a procurement, the terms of the Westchester County Procurement Policy do not apply.

TMN/DAC/ran

RESOLUTION

Upon a communication from the Commissioners of the Board of Elections, be it hereby

RESOLVED, that the County of Westchester (the “County”) is authorized to enter into a grant agreement with the State of New York (NYS Contract No. C005336) to accept Election Grant funding in the amount of \$41,439.94, payable on a reimbursement basis, for the term commencing on April 1, 2025 and terminating on March 31, 2026; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	14	1000	9734		\$41,439.94

Budget Funding Year(s): 2025 & 2026
(must match resolution)

Start Date: April 1, 2025

End Date: March 31, 2026

Funding Source
\$41,439.94
(must match resolution)

Tax Dollars: _____
State Aid: \$41,439.94
Federal Aid: _____
Other: _____