

111760

DATE: August 29, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Terrance Raynor
Commissioner-Sheriff Department of Public Safety Services

RE: Authority for the County of Westchester to enter into an agreement with the State of New York, acting by and through its Division of Criminal Justice Services, to accept a grant in an amount not to exceed \$264,805.00, through the Aid to Crime Laboratory Program for the State Fiscal Year 2024-25, for a term commencing retroactively on July 1, 2025 and continuing through June 30, 2026.

Attached for your consideration, is a Resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Public Safety Services (the "Department"), to enter into a grant agreement (the "Agreement") with the Division of Criminal Justice Service of the State of New York (the "DCJS") through the Aid to Crime Laboratory Program for the State Fiscal Year ("SFY") 2025-26. The Agreement is funded by State funds, to be used for expenses of crime laboratories for accreditation, training, capacity enhancement and lab related services to maintain the quality and reliability of forensic services to criminal justice agencies. Specifically, the funds will be used by the Department to enhance the effectiveness, efficiency, reliability and accuracy of its criminal laboratory services, and applied towards, among other things, costs associated with personnel, fringe benefits, overtime, equipment, travel and supplies. The term of the Agreement shall commence, retroactively, on July 1, 2025 and continue through June 30, 2026.

The Agreement will serve a public purpose by improving the quality and timeliness of forensic services provided to local law enforcement agencies.

The goals and objectives of this Agreement are to enhance the effectiveness, efficiency, reliability and accuracy of the County's criminal laboratory services by improving the County crime lab's ability to provide timely forensic services through increased analytical capacity and maintain laboratory accreditation.

The proposed agreement is in the public's best interest and will promote the safety and general welfare of the public by providing the Department with funds that will enable the crime lab to maintain its accreditation, without which local law enforcement agencies would be forced to farm out their work to other crime labs which would delay criminal investigations and subsequently criminal prosecutions.

Acceptance of the grant funds will increase safety and security in the County because a more efficient crime lab will be able to deliver faster, more reliable and more accurate forensic services

which will aid law enforcement in apprehending criminals faster, thus making the streets safer for County residents.

The performance measures and monitoring of this grant will be maintained by the Department of Public Safety. During the period of this grant, the Department will maintain the assignment of a Detective serving the Department.

Because this Agreement is considered a grant agreement and not a contract for the procurement of goods or services, this Agreement is not subject to the requirements of the County's Procurement Policy.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, authority is respectfully requested from your Honorable Board for the County to enter into this Agreement.

TR/sg/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner-Sheriff of Public Safety Services, it is hereby

RESOLVED, that authority is hereby granted to the County of Westchester (the “County”) to enter into an agreement (the “Agreement”) with the State of New York, acting by and through its Division of Criminal Justice Services (the “DCJS”), pursuant to which the County will accept a grant in an amount of \$264,805.00 in State funds, through the Aid to Crime Laboratory Program for the State Fiscal Year 2025-26, for a term commencing, retroactively, on July 1, 2025 and continuing through June 30, 2026; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub- Object	Trust Account	Dollars
263	38	A704	9854	T704	\$264,805.00

Budget Funding Year(s) 2025-2026 Start Date: July 1, 2025 End Date: June 30, 2026

Funding Source

Tax Dollars -0-

State Aid \$264,805.00

\$264,805.00
(must match resolution)

Federal Aid: