



Kenneth W. Jenkins
County Executive

Department of Correction

Joseph K. Spano
Commissioner

112582

DATE: November 20, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Joseph K. Spano
Correction Commissioner

RE: Resolution authorizing the County of Westchester to enter into a first amendment with UniMex Medical Exams Management for medical consulting services to assist the Department of Correction, and its respective labor unions, in resolving disputed cases of employee illness or injury affecting an employee's job duties in an annual amount not to exceed of \$200,000 for a total not-to-exceed amount of \$400,000, to be paid pursuant to an approved budget / rates, for a term commencing on January 1, 2025 and continuing through December 31, 2026, with the County having the sole option, to extend the term of the agreement, for an additional one-year period, for a total not-to-exceed amount of \$200,000, to be paid pursuant to an approved budget / rates as determined by the County of Westchester and UniMex Medical Exams Management, in order to: increase the not-to-exceed annual amount by \$50,000 in 2025 and \$100,000 in 2026, therefore increasing the total not-to-exceed amount of the agreement by \$150,000 from \$400,000 to \$550,000.

By resolution approved on December 12, 2024 (the December 12th Resolution"; Unique ID 109965), your Honorable Board authorized the County of Westchester (the "County") acting by and through its Department of Correction (the "Department"), to enter into an agreement with UniMex Medical Exams Management (the "Consultant"), for medical consulting services to assist the Department, and its respective labor unions, in resolving disputed cases of employee illness or injury affecting an employee's job duties, in an annual amount not-to-exceed of \$200,000.00, for a total mount not to exceed amount of \$400,000.00, to be paid pursuant to an approved budget/rates, for a term commencing on January 1, 2025 and continuing through December 31, 2026, with the County having the sole option, to extend the term of the agreement, for an additional one-year period, for a total not-to-exceed amount of \$200,000, to be paid pursuant to an approved budget / rates, as agreed upon by the County and the Consultant (the

“Agreement”). On or about December 23, 2024, the Agreement was fully executed by the County and the Consultant (the “Parties”).

The Parties now desire to amend the Agreement in order to modify the not-to-exceed amount by \$50,000 in 2025 and \$100,000 in 2026, therefore increasing the total not-to-exceed amount of the Agreement by \$150,000 from \$400,000 to \$550,000, payable pursuant to an approved budget / rates.

The justification for the increase in the not-to exceed, is to accommodate a greater volume of correction officer and supervisor job injury related fitness for duty examinations during the term of the Agreement.

The procurement of this amendment is exempt from the County of Westchester Procurement Policy and Procedures, pursuant to Section 3(a)(viii), thereof.

Accordingly, authority is respectfully sought for the County of Westchester to enter into this amendment.

JKS/WF/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/04/2025 - RAYMOND SCULKS, SECRETARY

RESOLUTION

Upon a communication from the Department of Correction Commissioner, be it hereby

RESOLVED, that the County of Westchester is authorized to amend an agreement with UniMex Medical Exams Management for medical consulting services to assist the Department of Correction, and its respective labor unions, in resolving disputed cases of employee illness or injury affecting an employee's job duties in an annual amount not to exceed of \$200,000.00 for a total not-to-exceed amount of \$400,000.00, to be paid pursuant to an approved budget / rates, for a term commencing on January 1, 2025 and continuing through December 31, 2026, with the County having the sole option, to extend the term of the agreement, for an additional one-year period, for a total not-to-exceed amount of \$200,000.00, to be paid pursuant to an approved budget / rates as determined by the County of Westchester and UniMex Medical Exams Management, in order to: increase the not-to-exceed annual amount by \$50,000.00 in 2025 and \$100,000.00 in 2026, therefore increasing the total not-to-exceed amount of the agreement by \$150,000 from \$400,000 to a new total not-to-exceed amount of \$550,000.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, be, and hereby is, authorized to enter into and execute this first amendment for the County of Westchester.

Original Agreement \$400,000.00
This Amendment \$150,000.00
Total: \$550,000.00

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Dollars
	613	57	0024	4420	\$550,000

Budget Funding Years
2025-2026
(must match resolution)

Start Date 01/01/2025

End Date 12/31/2026

Funding Source

\$ \$550,000

(must match resolution)

Tax Dollars

\$550,000

State Aid

Federal Aid

Other