

113449

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins
Westchester County Executive
Catherine Borgia
Acting Director, Office for Women

Date: April 21, 2026

Subject: Authority to exercise its first of two options to renew an agreement with Hudson Valley Justice Center, Inc. to provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a renewal term commencing on January 1, 2026 and continuing through December 31, 2026 in an amount not to exceed \$180,238, pursuant to an approved budget.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Office for Women, to exercise its first of two options to renew its agreement (the "Agreement") with Hudson Valley Justice Center, Inc. ("HVJC"), pursuant to which HVJC will provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon.

The first renewal term of the Agreement will commence on January 1, 2026 and continue through December 31, 2026 (the "First Renewal Term"). In consideration for services to be rendered during the First Renewal Term, HVJC will be paid an amount not to exceed \$180,238, payable quarterly and pursuant to an approved budget.

The County, at its sole option, may extend the term of the Agreement for one remaining extension period of one year, on the same terms and conditions as set forth in the First Renewal Term, subject to the further approval of your Honorable Board.

The goals and objectives during the First Renewal Term are to provide legal assistance to poor and low-income Westchester County immigrant residents who cannot afford an attorney, regardless of immigration status, where basic human needs are at stake. The goals and objectives during the First Renewal Term will be tracked and monitored by the Office for Women.

Accordingly, authority is respectfully sought for the County to enter into the First Renewal Term with HVJC.

RESOLUTION

Upon a communication from the Westchester County Executive and the Acting Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to exercise its first of two options to renew its agreement (the "Agreement") with Hudson Valley Justice Center, Inc. ("HVJC"), pursuant to which HVJC will provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term commencing on January 1, 2026 and continuing through December 31, 2026 (the "First Renewal Term"); and be it further

RESOLVED, that in consideration for services to be rendered during the First Renewal Term, the County shall pay HVJC an amount not to exceed \$180,238, payable quarterly and pursuant to an approved budget; and be it further

RESOLVED, that the County, at its sole option, may extend the term of the Agreement for one remaining extension period of one year, on the same terms and conditions as set forth in the Initial Term, subject to the further approval of the County's Board of Acquisition & Contract; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	52	2092	5100	N/A	\$180,238	2026

Budget Funding Year(s): 2026
(must match resolution)

Start Date: 1/1/2026 End Date: 12/31/2026

\$180,238
(must match resolution)

Funding Source: Tax Dollars \$180,238
State Aid _____
Federal Aid _____
Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/21/2026 - RAYMOND SCULKY, SECRETARY