



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #111631

DATE: July 31, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi
Chairman, Westchester County Board of Legislators

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with African American Chamber of Commerce of the Hudson Valley Inc. for the provision of a variety of programs for children and adults that foster economic empowerment, education and community engagement, for a term commencing retroactively on January 1, 2025 through December 31, 2025, in an amount not to exceed \$20,000.00, payable pursuant to an approved budget.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement between the County of Westchester (the County) and the African American Chamber of Commerce of the Hudson Valley Inc., (the "Contractor") for the provision of providing a variety of programs for children and adults that foster economic empowerment, education, and community engagement (the "Agreement"). The term of the Agreement will commence retroactively on January 1, 2025 and continue through December 31, 2025. In consideration for services rendered, the County of Westchester, acting by and through the Board of Legislators, will pay the Contractor an amount not to exceed \$20,000.00, pursuant to an approved budget.

The Contractor will provide a variety of programs and initiatives that support both aspiring entrepreneurs and the broader community. Specifically, the Contractor shall provide the following services: (1) Entrepreneurship workshops, (2) Community Engagement Monthly Round Table Events, (3) Minority and Women-Owned Business Enterprises workshop certification program, (4) Community Outreach Back to School and Holiday Events, and (5) Networking Events for local professionals.

Ordinarily under Section 5 of the Policy, the County is required to “solicit written or oral quotations from no fewer than three persons customarily providing such goods or services, and if deemed appropriate, to inquire as to the qualifications and experience of such persons.” However, the Contractor has specialized expertise and experience in providing programs for children and adults that foster economic empowerment, education, and community engagement. Therefore, it would be in the best interest of the County for the Contractor to provide these services.

Pursuant to Section 3(a)(xxi) thereof, the Policy is not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Policy.

Accordingly, a Resolution to exempt the procurement of an agreement with the Contractor is hereby submitted for your Honorable Board’s consideration.

VG/AR/sjc
Attachment

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of “soliciting written or oral price quotations”, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of a \$20,000.00 agreement with the African American Chamber of Commerce of the Hudson Valley Inc. for the provision of a variety of programs for children and adults that foster economic empowerment, education and community engagement, for a term commencing retroactively on January 1, 2025 through December 31, 2025.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/21/2025 - RAYMOND COUNTY CLERK