

ID #112189

DATE: October 10, 2025

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Department of Public Works and Transportation

SUBJECT: Authority to amend a resolution approved on July 3, 2025 which authorized the County to solicit bids by public advertisement for Contract No. 25-206 Coating Installation and Repairs, Norwood E. Jackson Correctional Center, in order to revise the security for the faithful performance of the contract from a performance and payment bond to a retainage of 5% of all work completed on an annual basis.

By resolution approved on July 3, 2025 (the "July 3rd Resolution"), your Honorable Board authorized the County of Westchester, acting by and through the Department of Public Works and Transportation (the "Department"), to solicit bids by public advertisement for Contract No. 25-206, Coating Installation and Repairs, Norwood E. Jackson Correctional Center, Department of Public Works and Transportation, Westchester County, New York (the "Contract"). The July 3rd Resolution specified that adequate and sufficient security for the faithful performance of the Contract was deemed to be the furnishing of a performance and payment bond.

The Department now seeks to change the performance security requirement for this Contract from a performance and payment bond, to a retainage of 5% of all work completed on an annual basis. Accordingly, authority is now respectfully requested to amend the July 3rd Resolution for the limited purpose of changing the performance security requirement from a performance and payment bond, to a retainage of 5% of all work completed on an annual basis. It should be noted that under the retainage performance security method, the contractor may request payment of said retainage upon each annual anniversary subject to the successful completion of all work performed during that period.

Except as specifically amended hereby, all other terms and conditions set forth in the July 3rd Resolution shall remain the same.

The proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the resolution approved on July 3, 2025 (the "July 3rd Resolution") which authorized the County of Westchester to solicit bids by public advertisement for Contract 25-206 for Coating Installation and Repairs, Norwood E. Jackson Correctional Center, Department of Public Works and Transportation, Westchester County, New York, is hereby amended by changing the performance security requirement from a performance and payment bond, to a retainage of 5% of all work completed on an annual basis. Under the retainage performance security method, the contractor may request payment of said retainage upon each annual anniversary subject to the successful completion of all work performed during that period; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the July 3rd Resolution shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents and take all actions necessary to effect the purpose of this resolution.

Contract No. 25-207

Account to be
Charged/Credited

Fund	Dept.	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
101	46	2000	4250	N/A	N/A

Budget Funding Year(s): 2025 - 2028 Start Date: _____ End Date: _____
(must match resolution)

Funding Source: Tax Dollars: N/A

State Aid: _____

\$N/A Federal Aid: _____
(must match resolution)

Other: _____