

ID 110792

March 25, 2025

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor  
Commissioner, Department of Parks, Recreation and Conservation

RE: **Authority to exercise an option to extend an agreement with Girl Scouts Heart of the Hudson, Inc., 2 Great Oak Lane, Pleasantville, New York 10570 for the use of a building and land located at 360 Parkview Avenue, Yonkers, New York for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2029.**

By resolution approved on February 6, 2020, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Parks, Recreation and Conservation (the "Department"), to enter into an agreement with the Girl Scouts Heart of the Hudson, Inc. (the "Girl Scouts"), 2 Great Oak Lane, Pleasantville, New York 10570, pursuant to which the County would license to the Girl Scouts the use of a building and land located at 360 Parkview Avenue, Yonkers, New York 10710, also known as a portion of Parcel 54, Sheet 12 of the Bronx River Parkway Map in the City of Yonkers, New York, for a term commencing on January 1, 2020 and continuing through December 31, 2024, for an annual license fee of Two Hundred (\$200.00) dollars, with the County reserving an option, in its sole discretion, to extend the term of agreement for a period of five (5) years, for a license fee to be negotiated (the "License Agreement"). The License Agreement was subsequently executed.

The attached Resolution, if approved by your Honorable Board, would authorize the County to exercise its option to extend the term of the License Agreement with the Girl Scouts for the period from January 1, 2025 through December 31, 2029 (the "Option Period"). In consideration for the privilege of operating the license during the Option Period, the Girl Scouts shall pay the County an annual license fee of Two Hundred (\$200.00) dollars.

Except as otherwise specifically amended hereby, all other terms and conditions of the License Agreement shall remain in full force and effect.

The public purpose of this License Agreement is to provide a location for recreational activities for youth. The cabin is used for Girl Scout meetings and activities.

The program will be tracked and monitored by the Department through regular site inspections.

This License Agreement is exempt from the Westchester County procurement policy pursuant to section 3 (b), thereof.

Accordingly, approval of the attached resolution by your honorable board is most respectfully requested.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Parks, Recreation and Conservation, is hereby authorized to exercise an option under an agreement with Girl Scouts Heart of the Hudson, Inc. (the “Girl Scouts”), 2 Great Oak Lane, Pleasantville, New York 10570, pursuant to which the County granted the Girl Scouts a license to use a building and land located at 360 Parkview Avenue, Yonkers, New York 10710, which is also known as a portion of Parcel 54, Sheet 12 of the Bronx River Parkway Map in the City of Yonkers, New York, for a term commencing on January 1, 2020 and continuing through December 31, 2024, for an annual license fee of Two Hundred (\$200.00) dollars, with the County reserving an option, in its sole discretion, to extend the term of the agreement for a period of five (5) years, for a license fee to be negotiated (the “License Agreement”), by extending the term thereof for the period commencing retroactively on January 1, 2025 and continuing through December 31, 2029 (the “Option Period”); and be it further

**RESOLVED**, that in consideration for the privilege of operating this license during the Option Period, the Girl Scouts shall pay to the County an annual license fee of Two Hundred (\$200) dollars; and be it further

**RESOLVED**, that except as otherwise specifically amended hereby, all remaining terms and conditions of the License Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT 04/03/2020 RAYMOND BULLY SECRETARY

Original Agreement      \$ 1,000  
 First Amendment        \$  
**This Amendment**      **\$ 1,000**  
 TOTAL                      \$ 2,000

Agreement # PRC-1458

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	1100	9289		200	2025
165	42	1100	9289		200	2026
165	42	1100	9289		200	2027
165	42	1100	9289		200	2028
165	42	1100	9289		200	2029

Budget Funding Year(s) 2025-2029 Start Date 01-01-25 End Date 12-31-29  
 (must match resolution)

Funding Source      Tax Dollars \_\_\_\_\_  
                                  State Aid \_\_\_\_\_  
**\$1,000**                    Federal Aid \_\_\_\_\_  
 (must match resolution)  
                                  Other Revenue \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/03/2025 - RAYMOND SCULKY, SECRETARY