



Kenneth W. Jenkins
County Executive

Department of Environmental Facilities

Vincent F. Kopicki, P.E.
Commissioner

113633

Date: April 29, 2026

To: The Honorable Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.
Commissioner, Department of Environmental Facilities.

Re: Resolution authorizing the County of Westchester to exercise the first of its two options to renew under an agreement with RSC INSURANCE BROKERAGE, INC. D/B/A RISK STRATEGIES COMPANY, for the provision of safety training and compliance services by: 1) extending the term thereof for the period from October 1, 2026 through September 30, 2027; and 2) increasing the not to exceed amount thereunder by \$100,000.00 for services rendered during the extended term, payable pursuant to an approved budget / rates and subject to appropriation.

By resolution approved on September 28th, 2023 (the September 28th, 2023 Resolution”), your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Environmental Facilities (the “Department”) to enter into an agreement with Pro Safety Services, LLC for the provision of safety training and compliance services on an “as needed” basis for a period of three (3) years commencing on October 1, 2023, for an amount not to exceed \$100,000 per year, with the County having the sole option to extend the agreement for two (2) additional one (1) year option periods(the “Agreement”).

Thereafter, by resolution approved on November 2, 2023, your Honorable Board authorized the September 28th, 2023 Resolution to be amended solely to reflect the correct legal name of the contracting party as being RSC INSURANCE BROKERAGE, INC. D/B/A RISK STRATEGIES COMPANY (the “Consultant”). On or about November 15, 2023, the Agreement was subsequently entered into between the County and the Consultant.

The Department has been satisfied with the quality of services provided to date by Consultant. As such, the County now desires to exercise the first of its two (2) options to renew the Agreement with Consultant for the period from October 1, 2026 through September 30, 2027.

Accordingly, authority is respectfully requested for the County to exercise an option under its agreement with Consultant for the provision of safety training and compliance services on an “as needed” basis, by extending the term thereof for the period from October 1, 2026 through September 30, 2027 (the “First Option Period”). In consideration for services to be rendered during the First

Option Period, the County shall pay Consultant an amount not to exceed \$100,000, payable at the rates as indicated in Schedule "B" of the Agreement.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

Your Honorable Board's approval of the attached resolution is respectfully requested.

VFK/LB/mb
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Environmental Facilities, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Environmental Facilities (the “Department”) is hereby authorized to exercise its first of its two options to renew under its agreement with RSC INSURANCE BROKERAGE, INC. D/B/A RISK STRATEGIES COMPANY (the “Consultant”) for the provision of safety training and compliance services (the “Agreement”), by 1) extending the term thereof for the period from October 1, 2026 through September 30, 2027; and 2) increasing the not to exceed amount thereunder by \$100,000.00 for services rendered during the extended term, payable pursuant to an approved budget / rates, and be it further,

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect;

RESOLVED, that the First Amendment is subject to County appropriations; and be it further

RESOLVED, that the First Amendment is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of each Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Consultant, then Consultant, shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Original Agreement: \$300,000.00

First Amendment: \$100,000.00

Total: \$400,000.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2026	221	60	0110-0110	4380		25,000
2027	221	60	0110-0110	4380		75,000

Budget Funding Year(s): 2026-2027 Start Date: 10/1/2026 End Date: 9/30/27

(must match resolution)

Funding Source

Tax Dollars: \$100,000.

State Aid:

Federal Aid: _____

\$100,000.00

(must match resolution)

Other: _____