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112471

TO: The Honorable Board of Acquisition and Contract

FROM: Tajian M. Nelson and Douglas A. Colety
Commissioners of the Board of Elections

DATE: November 17, 2025

RE: Resolution authorizing the County of Westchester to enter into a grant agreement (NYS Contract No. C005394) with the State of New York to accept funding to implement the Vote By Mail Grant in the amount of \$264,057.55 for the term April 1, 2025 to March 31, 2026.

Authority is requested for the County of Westchester (the "County"), acting by and through its Board of Elections (the "BOE"), to enter into a grant agreement with the State of New York (NYS Contract No. C005394) to accept Vote By Mail Grant funding in the amount of \$264,057.55, payable on a reimbursement basis, for the term commencing on April 1, 2025 and terminating on March 31, 2026.

The State of New York, acting by and through the New York State Board of Elections has allocated to Westchester County these funds which are to be utilized to reimburse for costs related to providing pre-paid return postage and outgoing postage on absentee ballots and applications, and Early Mail Voting ballots and applications, for elections to be held in 2025.

The public purpose of the proposed agreement is to facilitate the purchase of necessary expenses related to the postage for absentee ballots and applications and Early Voting Mail Voting Ballots and applications.

The County is also seeking authority to indemnify the State of New York as follows:

Indemnification: The Contractor shall be solely responsible and answerable in damages for all accidents, incidents, and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Contract. The Contractor shall indemnify and hold harmless the State and its officers and

employees from claims, suits, actions, damages, and cost of every nature arising out of the provision of services pursuant to the Contract.

We certify that the BOE: a) has copies of, or access to, all applicable laws, rules, regulations, grant applications and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

In order to take advantage of these grant funds and to enter into the grant extension agreement your approval of the annexed proposed resolution is requested.

Because the acceptance of the grant funds is not a procurement, the terms of the Westchester County Procurement Policy do not apply.

TMN/DAC/ran

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/04/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioners of the Board of Elections, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to enter into a grant agreement with the State of New York (NYS Contract No. C005394) to accept Vote By Mail Grant funding in the amount of \$264,057.55, payable on a reimbursement basis, for the term commencing on April 1, 2025 and terminating on March 31, 2026; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	14	1000	9734		\$267,057.55

Budget Funding Year(s): 2025 & 2026 Start Date: 04/01/2025 End Date: 03/31/2026
(must match resolution)

Funding Source

\$267,057.55
(must match resolution)

Tax Dollars:

State Aid: \$267,057.55

Federal Aid: _____

Other: _____