



Office of the District Attorney
County of Westchester

MEMORANDUM

On Base: 112613

DATE: December 1, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Susan Cacace
District Attorney

SUBJECT: Authority for the County of Westchester, by and through its Office of the District Attorney, to amend a grant agreement (Agreement No. C11423GG) with the New York State Office of Victims Services ("NYS OVS") to accept a grant in the amount of \$363,773.00 in state and federal pass through funds, for the District Attorney's Office to provide various services to assist crime victims, for a term commencing retroactively on October 1, 2024 through September 30, 2025, in order to: (1) extend the term of the Agreement through September 30, 2026, and (2) increase the not to exceed amount to accept additional grant funds in the amount of \$363,772.85, thereby increasing the total not to exceed amount of the grant agreement to \$727,545.85.

By resolution approved on January 30, 2025 (the "January 30th Resolution"; Unique ID:110334), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Office of the District Attorney (the "Office"), to enter into a grant agreement (Agreement No. C11423GG, the "Grant Agreement"), with New York State Office of Victims Services ("NYS OVS") to accept a grant amount of \$363,773.00 in state and federal pass through funds for the Office to provide various services to assist crime victims, for a term commencing retroactively on October 1, 2024 through September 30, 2025. The Grant Agreement was fully executed.

Thereafter, on November 4, 2025, the County was notified by NYS OVS that the Grant Agreement is being extended by one-year, for a period of October 1, 2025 through September 30, 2026, with a tentative award amount of \$363,772.85, dependent on availability of funds and final Office of the State Comptroller approval.

The Office now seeks authority of your Honorable Board to amend the Grant Agreement in order to: 1) extend the term of the Agreement through September 30, 2026, and to (2) increase the not to exceed amount to accept additional grant funds in the amount of \$363,772.85, thereby modifying the total not to exceed amount of the Grant Agreement to \$727,545.85.

Except as otherwise specifically amended hereby, all other terms and conditions of the Grant Agreement will remain in full force and effect.

The amendment to the Grant Agreement does not constitute the procurement of goods or services. As such, it is not subject to the requirements of the Westchester County Procurement Policy.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

SC/OK/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/11/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon communication from the District Attorney, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office of the District Attorney, is hereby authorized to amend a grant agreement (Agreement No. C11423GG, the "Grant Agreement"), with New York State Office of Victims Services ("NYS OVS") to accept a grant amount of \$363,773.00 in state and federal pass through funds for the Office to provide various services to assist crime victims, for a term commencing retroactively on October 1, 2024 through September 30, 2025, in order to (1) extend the term of the Grant Agreement through September 30, 2026, and to (2) increase the not to exceed amount to accept additional grant funds in the amount of \$363,772.85, thereby modifying the total not to exceed amount of the Grant Agreement to \$727,545.85; and be it further,

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Grant Agreement shall remain unchanged; and be it further,

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purpose hereof.

Original Agreement \$363,773.00
Amendment No. 1 \$363,772.85
Total \$727,545.85

Account to be Charged / Credited:

Fund	Dept.	Major Program, Program & Phase, or Unit	Sub-unit	Object/ Sub Object	Trust Account	Dollars
263	37	A635	GRNT	9853	T635	\$363,772.85
101	37	0010	1000	4912		\$226,119.00
263	37	A635	GRNT	4380	T635	\$188,843.00

Budget Funding Year(s): 2025-2026 Start Date 10/01/2025 End Date 09/30/2026
(must match resolution)

Funding Source

Tax Dollars: \$226,119.00

State Aid: _____

Federal Aid: \$363,772.85

\$ 589,891.85

(must match resolution) Other: _____