



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #113219

DATE: March 10, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi
Chairman, Westchester County Board of Legislators

SUBJECT: Authority for the County of Westchester to enter into an agreement with Community Based Services, Inc., to provide transition planning services to students aged 14 and older who have intellectual and developmental disabilities, and their families, in both residential and community-based settings, for the period commencing retroactively on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$39,000.00, payable pursuant to an approved budget and subject to appropriations.

Authority is respectfully requested for the County of Westchester ("County"), acting by and through its Board of Legislators, to enter into an agreement with Community Based Services, Inc. ("CBS"), pursuant to which CBS will provide transition planning services to students aged 14 and older who have intellectual and/or developmental disabilities, and their families, in both residential and community-based settings, for the period commencing retroactively on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$39,000.00, payable pursuant to an approved budget and subject to appropriations (the "Agreement").

CBS was founded in 1981 and offers both residential and support services for approximately 400 adults with autism and other developmental disabilities. CBS' mission is to provide each individual with the best possible quality of life through residential and community-based opportunities based on the specific interests, abilities, and changing needs of each individual. CBS has approximately 180 new employees who need training to properly care for people with so many different needs. Each of these employees needs approximately 49 hours of training before they can provide these services.

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

RESOLVED, that the County of Westchester (“County”), acting by and through its Board of Legislators, is hereby authorized to enter into an agreement with Community Based Services, Inc. (“CBS”), pursuant to which CBS shall provide transition planning services to students aged 14 and older who have intellectual and/or developmental disabilities, and their families, in both residential and community-based settings, for the period commencing retroactively on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$39,000.00, payable pursuant to an approved budget (the “Agreement”); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to CBS, then CBS shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

| Fund | Dept | Major Program, Program & Phase Or Unit | Sub-unit | Object/ Sub-Object | Dollars |
|------|------|--|----------|--------------------|-------------|
| 101 | 52 | 2508 | 0010 | 5100 | \$39,000.00 |

Budget Funding Year(s) (must match resolution) Start Date 1/1/26 End Date 12/31/26

Funding Source Tax Dollars \$39,000.00

State Aid _____

\$39,000.00 Federal Aid _____

(must match resolution) Other _____