



Kenneth W. Jenkins  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

112485

DATE: November 18, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner  
Department of Social Services

SUBJECT: Authority to enter into an agreement with Greater Mental Health of New York, Inc. to operate the Single Homeless Assessment Center at Grasslands to provide comprehensive assessments, coordinated plans for treatment, housing, and employment for homeless single adults, and mobile clinician services to provide clients who are utilizing drop-in shelters with assessments and referrals for the period from April 1, 2026 through March 31, 2027 for an amount not to exceed \$514,805.

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The County of Westchester (the "County") acting by and through the Department of Social Services (the "Department") respectfully requests authorization to enter into an agreement (DSS3001-26; the "Agreement") with Greater Mental Health of New York, Inc. to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments, coordinated plans for treatment, housing, and employment for homeless single adults, and mobile clinician services to provide clients who are utilizing drop-in shelters with mental health assessments, substance use assessments and referrals to resources and services for the period from April 1, 2026 through March 31, 2027 for an amount not to exceed \$514,805, payable pursuant to an approved budget (the "Agreement").

The proposed agreement will serve a public purpose by providing homeless single adults with comprehensive assessments and coordinated plans for treatment, housing and employment referrals; and by providing clients utilizing drop in shelters with mobile clinician services that will ensure access to certain assessments and referrals, and consequent access to necessary resources and services.

The goals and objectives of the proposed agreement serves a public purpose by providing clients with comprehensive assessments, coordinated plans for treatment,

housing and employment, and mobile clinician services that will increase access to certain assessments, resources and referrals for services. These services will ultimately help ensure the health and safety of such clients.

The goals and objectives of the proposed agreement are in the best interest of the County in terms of public health and public safety as ensuring access to certain assessments and referrals, and consequent access to necessary resources and services, will ultimately secure the health and safety of the clients utilizing these services.

Further, the goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility as providing comprehensive assessments and supportive services can lead to employment and permanent housing, which will provide the foundation for clients to achieve financial security and self-sufficiency.

The goals and objectives of the proposed agreement will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with Department staff.

The Department is able to report the following Performance Measurement Indicators for 2025 thus far:

- 273 unduplicated customers were served
- 665 Total Number of assessment sessions

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Sections 3(a)(viii), 3(a)(xiv) and 3(a)(xvii) thereof.

I respectfully recommend approval of the attached resolution.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through the Department of Social Services (the "Department"), is hereby authorized to enter into an agreement with Greater Mental Health of New York, Inc. to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments, and coordinated plans for treatment, housing and employment for homeless single adults, and mobile clinician services to provide clients utilizing drop-in shelters with assessments and referrals for the period from April 1, 2026 through March 31, 2027 for an amount not-to-exceed \$514,305, payable pursuant to an approved budget (DSS3003-26; the "Agreement"); and be it further

RESOLVED, that this agreement is subject to County Appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice, and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

**1. Account to be Charged/Credited:**

|      | Fund | Dept. | Major Program,<br>Program &<br>Phase<br>Or Unit | Object/<br>Sub-<br>Object | Trust<br>Account | Dollars   |
|------|------|-------|---|---------------------------|------------------|-----------|
| 2026 | 101  | 22    | 8900  | 5860                      |                  | \$386,104 |
| 2027 | 101  | 22    | 8900  | 5860                      |                  | \$128,701 |

**2. Budget Funding Year(s): 2026-2027**Start Date: 4/1/2026 End Date: 3/31/2027

(must match resolution)

**3. Funding Source:**

|                       |     |              |     |  |  |
|-----------------------|-----|--------------|-----|--|--|
| Federal               | 0%  | CFDA#(s)     | N/A |  |  |
| State                 | 29% | State ID#(s) | N/A |  |  |
| Operating/Tax<br>Levy | 71% |              |     |  |  |
| Capital               | 0%  |              |     |  |  |

**4. Total NTE: \$514,805**

(must match resolution)