



Kenneth W. Jenkins
Westchester County Executive

Department of Social Services
Leonard G. Townes
Commissioner

110303

DATE: January 7, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to (1.) rescind Resolution ID No. 109533 approved on July 18, 2024 which amended Resolution ID No 107747 approved on March 28, 2024 and authorized the County of Westchester to retroactively enter into an additional Safe Harbour agreement with Endeavor Therapeutic Horsemanship, Inc. for the provision of three equine therapeutic workshops for Safe Harbour youth commencing on July 1, 2024 and continuing through December 31, 2024, in an amount not to exceed \$3,000, and reduce the amount of grant funds retained by the County from a not-to-exceed amount of \$19,585 to a new not to exceed amount of \$16,585 and (2.) amend Resolution ID No. 107747 approved on March 28, 2024 in order to authorize the County of Westchester to retroactively enter into an additional agreement with Twin Lakes Farm, Inc. for the provision of four equine therapeutic workshops for Safe Harbour youth commencing on October 1, 2024 and continuing through December 31, 2024, in an amount not to exceed \$3,000 and (3.) reduce the amount of the grant funds retained by the County from a not-to-exceed amount of \$19,585 to a new not to exceed amount of \$16,585.

On March 28, 2024, your Honorable Board approved Resolution ID No. 107747 (the "March 28th 2024 Resolution"), which authorized the County of Westchester ("County"), acting by and through the Department of Social Services ("Department"), to enter into a grant agreement (DSS6047-24) with the New York State Office of Children and Family Services ("OCFS") to accept grant funds in the amount of \$40,000 ("Grant Funds") for the term January 1, 2024 through December 31, 2024, pursuant to OCFS' Safe Harbour: NY program.

The March 28th 2024 Resolution further authorized the County, acting by and through the Department, to enter into the following agreements: 1) Children's Village, Inc.

(DSS6047A-24) in an amount not to exceed \$6,000 for the term January 1, 2024 through December 31, 2024, for the provision of the Safe Harbour Youth Leadership program to provide sexually exploited and “at risk” youth with extra-curricular activities, empowerment workshops, and one youth leadership project; 2) The Mental Health Association of Westchester County, Inc. (DSS6047B-24) in an amount not to exceed \$4,415 for the term January 1, 2024 through December 31, 2024, for the provision of the Consumer to Producer Entrepreneurial Program, a positive development program for twenty to thirty (20-30) youth that includes entrepreneurial and small business creation workshops and a pop up shop to demonstrate financial literacy; 3) Teens Under Construction, Inc. (DSS6047C-24) in an amount not to exceed \$10,000 for the term January 1, 2024 through December 31, 2024, for the provision of two (2) full day Safe Harbour Retreats for approximately twenty-four to thirty (24-30) youth that includes tools to practice mindfulness designed to support their journey towards restorative healing and emotional well-being (together the “Agreements”), payable pursuant to approved budgets.

The March 28th 2024 Resolution further authorized the Department to retain the remaining \$19,585 in Grant Funds to be used for an additional recreational program, staff training, and the costs associated with hosting Safe Harbour Awareness Day.

On July 18, 2024, your Honorable Board approved Resolution ID No. 109533 (the July 18th resolution) which authorized the County, acting by and through the Department to amend the March 28th 2024 Resolution in order to enter into an additional agreement with Endeavor Therapeutic Horsemanship, Inc. for the term commencing retroactively on July 1, 2024 through December 31, 2024, in an amount not to exceed \$3,000, for the provision of a three (3) equine therapeutic workshops for participating Safe Harbour youth, and decrease the amount of Grant Funds to be retained by the Department for an additional recreational program, staff training, and costs associated with hosting the County’s Safe Harbour Awareness Day, by \$3,000, from the not-to-exceed amount of \$19,585, to a new not-to-exceed amount of \$16,585.

Subsequently to the approval of the July 18th 2024 resolution, Endeavor Therapeutics Horsemanship, Inc. was unable to provide the equine workshops and declined to enter into an agreement with the County.

Therefore, the County is requesting to rescind the July 18th 2024 resolution in its entirety, and seeks authority to amend the March 28th 2024 resolution in order to retroactively enter into an additional agreement (DSS6047D-24; the “Agreement”) with Twin Lakes Farm, Inc. for the provision of four equine therapeutic workshops for Safe Harbour Youth, commencing on October 1, 2024 and continuing through December 31, 2024, in an amount not exceed \$3,000, and reduce the amount of the grants funds retained by the County from a not to exceed amount of \$19,585 to a new not to exceed amount of \$16,585.

Except as otherwise specifically amended hereby, all other terms and conditions contained in the March 28th 2024 Resolution shall remain in full force and effect.

The Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(viii) thereof.

The Agreement shall serve a public purpose by providing youth who are at risk and/or are victims of human sex and labor trafficking and exploitation, with experienced and credentialed therapeutic equine workshops. The goals and objectives of the Agreement are to provide the participating Safe Harbour youth with nontraditional therapeutic recreational activities that will engage and support the youth on their journey towards restorative healing. The goals, objectives and performance under the terms of the Agreement will be tracked and monitored by the Department.

Accordingly, I respectfully recommend your Honorable Board's approval of the attached resolution.

LGT/JE
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2025 - RAYMOND SCULKA SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that Resolution ID No. 109533 (the "July 18th 2024 Resolution") which authorized the County of Westchester ("County"), acting by and through the Department of Social Services ("Department"), to amend Resolution ID No. 107747 (the "March 28th 2024 Resolution") in order to enter into an additional recreational agreement with Endeavor Therapeutic Horsemanship, Inc. for the provision of three equine therapeutic workshops for Safe Harbour youth commencing on July 1, 2024 and continuing through December 31, 2024, in an amount not to exceed \$3,000, and reflect that the amount of Grant Funds to be retained by the Department for administrative costs incurred in administering the Grant Agreement and Agreements, staff training, and costs associated with hosting the County's Safe Harbour Awareness Day, will be reduced from an amount not to exceed \$19,585 to a new not-to-exceed amount of \$16,585; is hereby rescinded in its entirety; and be it further

RESOLVED, that March 28th 2024 Resolution, which authorized the County, acting by and through the Department to enter into a grant agreement (DSS6047-24) with the New York State Office of Children and Family Services ("OCFS") to accept grant funds in the amount of \$40,000 ("Grant Funds"), for the term January 1, 2024 through December 31, 2024, pursuant to OCFS' Safe Harbour: NY program ("Program"); and to enter into the following agreements: 1) Children's Village, Inc. (DSS6047A-24); 2) The Mental Health Association of Westchester County, Inc. (DSS6047B-24); 3) Teens Under Construction, Inc. (DSS6047C-24); (together the "Agreements"), and which further authorized the Department to retain an amount not to exceed \$19,585 for an additional recreational agreement, administrative costs incurred in administering the Grant agreement, staff training, and costs associated with hosting Safe Harbour Awareness Day, is hereby amended to (i) authorize the County to retroactively enter into an additional agreement (DSS6047D-24; the "Agreement") with Twin Lakes Farm, Inc. for the provision of four equine therapeutic workshops for Safe Harbour youth commencing on October 1, 2024 and continuing through December 31, 2024, in an amount not to exceed \$3,000 and (ii) to reduce the amount of the grant funds retained by the County from a not-to-exceed amount of \$19,585 to a new not to exceed amount of \$16,585; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other terms and conditions contained in the March 28th 2024 Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	0.00

Budget Funding Year(s): 2024
 Start Date: 10/01/2024 End Date: 12/31/2024
 (must match resolution)

Funding Source:

Federal	N/A	CFDA#(s)	N/A		
State	100 %	State ID#(s)	N/A		
Operating/ Tax Levy	N/A				
Capital	N/A				

Total NTE: 0.00
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2025 - RAYMOND SCULKY, SECRETARY