

**ID #112700**

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., PE  
Commissioner of Public Works and Transportation

**DATE:** December 17, 2025

**SUBJECT:** Authorization to extend the term of Agreement No. 20-905 with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. from December 31, 2025 until December 31, 2028

Authority of your Honorable Board is requested to extend the term of Agreement No. 20-905 (the "Agreement") between the County of Westchester (the "County") and Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (the "Consultant"), a WBE firm, 217 Montgomery Street, Suite 1000, Syracuse, New York 13202, for engineering services in connection with the Saw Mill B-2 Trunk Sewer Spur Extension, Saw Mill Sanitary Sewer District, Town of New Castle, New York from December 31, 2025 until December 31, 2028. The original Agreement was approved on March 26, 2020 and is for a total amount not to exceed \$1,594,100.00.

The engineering services included in the original Agreement are in progress. The County has been satisfied with the quality of services provided to date. All active remaining work is limited to the coordination with the Department of Transportation ("DOT") and the municipality of New Castle, along with pending Department of Health ("DOH") approval. Bidding and construction are still pending. The professional services of the Consultant will be required beyond the current completion date in order to provide engineering services associated with this project. Attached is a Resolution requesting an extension of the Agreement from December 31, 2025 until December 31, 2028 with no increase in the not to exceed amount of \$1,594,100.00.

The objective of this term extension is in the County's best interest as it will provide for uninterrupted professional services pursuant to the Agreement for the Department project contained herein.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this contract by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

HJG/GSK/LR/cg

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation, be and is hereby authorized to amend Agreement No. 20-905 (the "Agreement") with the firm of Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (the "Consultant"), a WBE firm, 217 Montgomery Street, Suite 1000, Syracuse, New York 13202, for engineering services associated with the Saw Mill B-2 Trunk Sewer Spur Extension, Saw Mill Sanitary Sewer District, Town of New Castle, New York, by extending the term thereof from December 31, 2025 until December 31, 2028; and be it further

**RESOLVED**, that all other terms and conditions of the Agreement, including the not to exceed amount of \$1,594,100.00 shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee, is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$	1,594,100.00	(Design and Construction Administration Services)
This Amendment		<u>0.00</u>	(Term Extension to 12/31/2028)
TOTAL	\$	1,594,100.00	

## Agreement No. 20-905

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SSM02-01-E	6120-03	BA #166-2018	
	322	60	SSM02-01-I	6120-05	BA #166-2018	

Budget Funding Year(s): 2026 Start Date: 03/31/2020 End Date: 12/31/2028  
(must match resolution)

Funding Source: Tax Dollars: <u>100% County</u>	Contractor Federal I.D. No./
State Aid: _____	Social Security No.: _____
\$ <u>N/A</u> Federal Aid: _____	Vendor No.: _____
(must match resolution)	
Other: _____	Encumbrance No.: _____