



On Base: 103028

August 24, 2023

To: Board of Acquisition & Contract

From: Belinda S. Miles
President

Re: Authority for the County of Westchester, acting by and through Westchester Community College, to enter into an agreement with Huron Consulting Services, LLC for consulting services utilizing Celonis' Execution Management System to examine the College's historical financial aid processes in PeopleSoft Campus Solutions without cost to the College for a term of one year commencing on or about September 15, 2023.

Authority is requested from your Honorable Board to authorize the County of Westchester, acting by and through Westchester Community College ("WCC"), to enter into an agreement with Huron Consulting Services, LLC ("Huron") for the provision of professional consulting services utilizing Celonis' Execution Management System to examine the College's historical financial aid processes in PeopleSoft Campus Solutions without cost to the College.

Huron and the College would like to jointly conduct a first of its kind proof of concept with Celonis Execution Management System to examine the College's historical financial aid processes in PeopleSoft Campus Solutions. Proof of Concept is an important part of the product development process in many fields, such as software development. The results from this pilot project will provide the College with insight into the state of financial aid business processes, which will identify potential opportunities to: improve recruitment and retention of targeted student populations; reduce application processing time and enhance regulatory compliance.

In exchange for the College providing access to a non-production Campus Solutions database with replica of production data; reasonable access to appropriate management, technical and subject matter experts on an as need basis; and other reasonable support, Huron will execute the project at no charge to the College. It is anticipated the project will take no more than a year and will commence on or about September 15, 2023.

As this agreement will be at no cost to the College, the provisions of the County Procurement Policy do not apply.

The public purpose of this agreement is to provide the College insight into the state of its financial and business processes.

The agreement will be monitored by Westchester Community College personnel.

I believe that this will assist the College to improve recruitment and retention of targeted student populations, to attract the highest possible caliber of students and will further expand our ability to serve students of all economic backgrounds. I, therefore, recommend that you act favorably on the annexed proposed resolution

BSM:sg
Attachment

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, the County of Westchester, acting by and through Westchester Community College ("WCC"), is authorized to enter into an agreement with Huron Consulting Services, LLC ("Huron") for the provision of professional consulting services utilizing Celonis' Execution Management System to examine the College's historical financial aid processes in PeopleSoft Campus Solutions, without cost to the College; and be it further

RESOLVED, that the agreement shall commence on or about September 15, 2023 and shall expire a year later; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/cr edited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars

Budget Funding Year(s) 2023/2024 Start Date 09/15/2023 End Date 9/14/2024
(must match resolution)

Funding Source

\$ 0

(must match resolution)

Tax Dollars: _____

State Aid: _____

Federal Aid: _____

Other: \$ _____