

111081

Date: May 6, 2025

To: Board of Acquisition and Contract

From: John M. Nonna
County Attorney

Re: Resolution authorizing the County of Westchester to amend its agreement with RSC Insurance Brokerage, Inc. d/b/a Risk Strategies Company for the provision of safety training and compliance services on an "as-needed" basis, in order to:

- (i) Increase the not-to-exceed amount for each option period from \$50,000 to \$100,000; and
- (ii) Exercise the first of its two renewal options to extend the term of the agreement from July 1, 2025 through June 30, 2026 in an amount not to exceed \$100,000.

By resolution approved on June 2, 2022 (the "June 2nd Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Pro Safety Services, LLC ("Pro Safety"), pursuant to which Pro Safety would provide safety training and compliance services for the County, on an "as needed" basis (the "Work"), for a term commencing on July 1, 2022 and continuing through June 30, 2025, with the County having the sole option to extend the term of the agreement for two (2) additional one-year periods, for an amount not-to-exceed \$50,000 per year, at the rate of \$85.00 per hour for the term of the contract, including the two (2) option periods (the "Agreement"). The Agreement was subsequently executed.

Thereafter, by resolution approved on November 9, 2023, your Honorable Board authorized the County to amend the Agreement in order to reflect firm's name change from Pro Safety, to RSC Insurance Brokerage, Inc. d/b/a Risk Strategies Company ("RSC"), effective retroactive to July 1, 2022 (the "First Amendment"). The First Amendment was subsequently executed.

The Office of Risk Management was recently informed that under the County's 2025 budget, the funding allocation for each of the two option periods under the Agreement has been increased from \$50,000 to \$100,000. Accordingly, authority is now requested to further amend

the Agreement, as amended by the First Amendment, in order to increase the not-to-exceed cap for each of the two (2) option periods from \$50,000 to \$100,000.

Authority is further requested to amend the Agreement in order for the County to exercise the first of its two renewal options and thereby extend the term of the Agreement from July 1, 2025 through June 30, 2026 (the "First Renewal Option Term"). In consideration for the Work to be performed during the First Renewal Option Term, the County shall pay RSC at the rate of \$85.00 per hour, not to exceed the total sum of \$100,000.

Except as otherwise specifically amended hereby, all other terms and conditions contained in the Agreement, as amended by the First Amendment, shall remain in full force and effect upon the parties.

The Agreement serves a public purpose as it protects the health, safety and welfare of employees of the County by providing safety training services and monitoring compliance with work safety standards. The goals and objectives of the Agreement will be tracked and monitored through scheduling and supervision of RSC's services by the County's Office of Risk Management.

Accordingly, your favorable action on the annexed Resolution is recommended.

JMN/KD/jpg/nn
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/15/2025 - RAYMOND SULKY, SECRETARY

RESOLUTION

Upon a communication from the County Attorney, be it hereby:

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to amend its agreement with RSC Insurance Brokerage, Inc. d/b/a Risk Strategies Company (“RSC”), pursuant to which RSC agreed to provide safety training and compliance services for the County, on an “as needed” basis (the “Work”), for an initial term of July 1, 2022 through June 30, 2025, with the County having the sole option to extend the term of the agreement for two (2) additional one-year periods, for an amount not-to-exceed \$50,000 per year, payable at the rate of \$85.00 per hour for both the initial term of the contract, as well as for the two (2) option periods (the “Agreement”), in order to increase the amount not-to-exceed for each option period from \$50,000 to \$100,000; and be it further

RESOLVED, that the County is hereby further authorized to amend the Agreement with RSC in order to exercise the first of its two (2) renewal options thereunder and thereby extend the term of the Agreement for the period commencing on July 1, 2025 and terminating on June 30, 2026 (the “First Renewal Option Term”); and be it further

RESOLVED, that in consideration for the Work to be performed during the First Renewal Option Term, the County shall pay RSC at the rate of \$85.00 per hour, not to exceed the total sum of \$100,000; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other material terms and conditions of the Agreement, as previously amended, shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2025	101	18	2000/2000	4225		\$50,000.00
2026	101	18	2000/2000	4225		\$50,000.00

Budget Funding Year(s) 2025-2026 Start Date 7/1/25 End Date 6/30/26
(must match resolution)

Funding Source Tax Dollars \$100,000.00
State Aid _____
\$100,000.00 Federal Aid _____
(must match resolution) Other _____