

111754

DATE: August 22, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs & Services

RE: Authority for the County of Westchester to enter into an agreement with Pace University, by and through its Women's Justice Center, pursuant to which Pace University will provide legal services and elder abuse training services to elderly persons 60 years or older residing in Westchester County, for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for an amount not-to-exceed \$180,928.00, payable at agreed-upon unit costs.

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Pace University, by and through its Women's Justice Center (the "Consultant"), pursuant to which the Consultant will provide legal services and elder abuse training services to elderly persons 60 years and older residing in Westchester, for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for an amount not-to-exceed \$180,928.00, payable at agreed-upon unit costs.

The legal services to be provided by the Consultant shall be for civil matters such as, representation, consultation, advocacy, referrals, legal appeals, assistance with public benefits applications, housing matters, consumer problems, long term care problems, family court, and such other legal services as may become necessary. The Consultant will also provide Elder Abuse Training Services to the general public, senior and civic groups, professionals, first responders and community organizations.

The proposed Agreement will serve a public purpose by providing elderly Westchester County residents with access to legal services for civil matters. In addition, the Elder abuse training provided by the Consultant will serve a public purpose by educating the public about elder abuse and matters relating to the rights of the elderly.

The goals and objectives of the proposed Agreement are to provide access to legal services for civil matters, decrease financial abuse, further the legal rights of the elderly through the skillful and innovative use of the law, and prevent or decrease elder abuse, neglect, fraud and financial exploitation.

The proposed Agreement is in the best interest of the County in terms of public safety and economic security for elderly persons in that it will provide legal assistance in civil matters, and will provide education and outreach to elderly persons and their families and caregivers to identify and prevent elder abuse, neglect, fraud and financial exploitation.

The Agreement will be tracked, monitored and evaluated by the Department through monthly reporting activities and annual on-site reviews to determine if the performance goals and objectives of the Agreement are being met in a fiscally responsible and appropriately effective manner. Additionally, client satisfaction will be monitored through the use of surveys.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xix thereof, which exempts "any procurement for the purpose of entering into a contract with persons to provide direct services to senior citizens including care, counseling, referral, case management, social and nutritional support, and other essential outreach services.

Accordingly, your favorable action on the attached Resolution is most respectfully recommended.

MC/BL/sjc

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/04/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to enter into an agreement (the "Agreement") with Pace University, by and through its Women's Justice Center (the "Consultant"), pursuant to which the Consultant will provide legal services and elder abuse training services to elderly persons 60 years or older residing in Westchester County, for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for amount not-to-exceed \$180,928.00, payable at agreed-upon unit costs; and be it further

RESOLVED, that the Agreement with the Contractor is subject to County appropriations; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement with the Contractor or to renegotiate the amount and rate approved therein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

BUDGET BOX FOLLOWS

Agreement: \$180,928

Account to be credited:	Fund	Dept.	Major Program, Program & Phase, Unit	Sub-Unit	Object/Sub Object	Appropriation Unit	Dollars
	101	24	1000	1000	4380	10124400	\$180,928

Budget Funding

Year(s): 2025 Start Date 1/1/2025 End Date 12/31/2025
(must match resolution)

Funding Source County Tax: \$180,928
\$180,928 State Aid: \$0
(must match resolution) Federal Aid: \$0

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