

111298

June 17, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

SUBJECT: **Authority to enter into a Terminal Use Agreement with Qualified Airlines operating, or seeking to operate, at the Westchester County Airport, for the term from June 1, 2025 through May 31, 2030 (WCA 25007).**

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Authority of your Honorable Board is requested for the County of Westchester ("County") to enter into a Terminal Use Agreement ("TUA") with Qualified Airlines operating, or seeking to operate, at the Westchester County Airport ("Airport") for a term from June 1, 2025 through May 31, 2030.

The TUA will include: (1) a requirement that each Qualified Airline abides by the provisions of the Terminal Use Regulations codified in Section 712.462 of the Laws of Westchester County; (2) a requirement that each Qualified Airline abides by the Technical Specifications and Procedural Requirements imposed by the Airport Manager and Director of Aviation; (3) a list of the permitted uses of space and services within the Airport Terminal by Qualified Airlines and the applicable fees, rates and charges; and (4) a description of the ground handling services provided by the County and the applicable fees.

The new TUA will provide a comprehensive mechanism to allocate limited Terminal space at the Airport, to assess fees for the use of such space and for County services, to set forth the relative rights and responsibilities of the parties involved in commercial aviation at the Airport, and, thereby, to preserve the long-standing policies associated with allocation of limited commercial airline capacity at the Airport. This new agreement is consistent with and complements the provisions of Section 712.462 of the Laws of Westchester County.

The goal of this action is to ensure that the County is able to maintain control over the use of the Airport facilities, including the aircraft ramp and Terminal, for the next five years.

I recommend approval of the annexed Resolution.

HJG/DLV/dv

## RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into a Terminal Use Agreement (“TUA”) with Qualified Airlines operating, or seeking to operate, at the Westchester County Airport (“Airport”) for a term from June 1, 2025 through May 31, 2030; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this resolution.

### Agreement No. WCA 25007

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/Sub Object	Trust Account	Dollars	Budget Year
	161	44	4110	9104		\$ 4,761,060	2025
	161	44	4110	9105		\$ 12,745,680	2025
	161	44	4110	9284		\$ 1,231,115	2025
	161	44	4110	9097		\$ 2,147,230	2026
	161	44	4110	9104		\$ 11,500,280	2026
	161	44	4110	9105		\$ 14,526,525	2026
	161	44	4110	9284		\$ 3,133,105	2026
	161	44	4110	9097		\$ 2,211,650	2027
	161	44	4110	9104		\$ 13,528,570	2027
	161	44	4110	9105		\$ 14,962,320	2027
	161	44	4110	9284		\$ 3,227,100	2027
	161	44	4110	9097		\$ 2,278,000	2028
	161	44	4110	9104		\$ 13,934,425	2028
	161	44	4110	9105		\$ 15,411,190	2028
	161	44	4110	9284		\$ 3,323,915	2028
	161	44	4110	9097		\$ 2,346,340	2029
	161	44	4110	9104		\$ 14,352,460	2029
	161	44	4110	9105		\$ 15,873,525	2029
	161	44	4110	9284		\$ 3,423,630	2029
	161	44	4110	9097		\$ 1,006,970	2030
	161	44	4110	9104		\$ 6,159,595	2030
	161	44	4110	9105		\$ 6,812,390	2030
	161	44	4110	9284		\$ 1,469,310	2030

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Budget Funding Year(s) 2025 - 2030 Start Date 6/1/2025 End Date 5/31/2030  
(must match resolution)

Funding Source Tax Dollars: \_\_\_\_\_  
\$ 170,366,385 State Aid: \_\_\_\_\_  
(must match resolution) Federal Aid: \_\_\_\_\_  
Other: Revenue - Airport Special Revenue Fund

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/17/2025 - RAYMOND SCULKY, SECRETARY