

113675

DATE: May 8, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and Lifting Up Westchester, Inc., pursuant to which Lifting Up Westchester, Inc. shall undertake emergency shelter facility improvements for a term commencing on May 1, 2026 and continuing through April 30, 2027, for an amount not to exceed \$91,050.07 in Emergency Solutions Grant Program funds, payable pursuant to an approved budget.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Lifting Up Westchester, Inc. ("LUW"), pursuant to which LUW shall undertake emergency shelter facility improvements at Open Arms Shelter located at 86 E. Post Rd., White Plains, NY (the "Project"). In consideration for performing the Project, the County will pay LUW an amount not to exceed \$91,050.07 in Emergency Solutions Grant ("ESG") funds, pursuant to an approved budget. The term of the Agreement shall commence on May 1, 2026 and continue through April 30, 2027.

The Project includes repairs and renovations to LUW's Open Arms Shelter to improve safety, functionality, and overall quality of the facility. The scope of work will address critical life-safety concerns, enhance building security, improve sanitation and hygiene, increase energy efficiency, and create a more supportive and dignified environment for residents and staff.

The goal and objective of the Project is to improve the quality and safety of Open Arms Shelter serving individuals experiencing homelessness and to provide a stable, safe, and dignified living environment for shelter residents. The Project will be monitored by staff from the Westchester County Department of Planning to ensure compliance with all contractual and ESG requirements.

On December 23, 2025, the Department of Planning issued a public Request for Applications ("RFA") seeking qualified organizations to provide services. In accordance with the County's Procurement Policy and Procedures, the RFA was distributed countywide through the Westchester County Continuum of Care ("CoC"). Nine (9)

organizations submitted applications. Following a comprehensive review process, LUW was recommended for an award in a total amount not to exceed \$95,154.73 from the \$389,755 available in FY2025 Emergency Solutions Grant (“ESG”) funds. Of the \$95,154.73 that is recommended, this resolution seeks authority to enter into an agreement with LUW for \$91,050.07 and the remaining balance of \$4,104.66 has been submitted for approval via short form for an agreement with LUW for the emergency shelter at Samaritan House, located at 33 Church St., White Plains, NY.

Act # 101-2025, adopted May 19, 2025, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, including a FY 2024-2028 Consolidated Plan to include the FY 2025 Action Plan and to accept such Grants.

On June 17, 2025, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$389,755 in Emergency Solutions Grant (ESG) funds.

I recommend approval of this agreement.

BPL/am/je
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/21/2026
RAYMOND S. DUKAKIS SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Lifting Up Westchester, Inc. (the "LUW"), pursuant to which LUW shall improve the safety, functionality, and overall quality of its emergency shelter Open Arms at 86 E. Post Rd., White Plains, NY to better serve individuals experiencing homelessness, for a term commencing retroactively on May 1, 2026 and continuing through April 30, 2027; and be it further

RESOLVED: that, in consideration for performing the work, the County shall pay LUW an aggregate amount not to exceed \$91,050.07 in Emergency Solutions Grant ("ESG") funds, payable pursuant to an approved budget; and be it further

RESOLVED: that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	A215	4380	T215	\$90,618.34
263	19	215Z	4380	T215	\$ 431.73

Budget Funding Year(s) FY 2025 Start Date May 1, 2026 End Date April 30, 2027
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____

\$91,050.07
 (must match resolution) Federal Aid \$91,050.07 – U.S. Department of Housing and Urban Development
 Other _____