

110521

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins
Westchester County Executive
Robin Schlaff
Director, Office for Women

Date: February 18, 2025

Subject: Authority to enter into an agreement with Westchester Community Opportunity Program, Inc., pursuant to which it will provide direct services to victims of domestic violence and sexual assault as well as operate a 24-hour Rape Crisis Helpline, for a term from January 1, 2025 through December 31, 2027, for a total amount not to exceed \$405,420.

Authority is hereby requested from your Honorable Board for the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement (the "Agreement") with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP will provide, through its Victims Assistance Services Program ("VAS"), direct services to victims of domestic violence and sexual assault ("DV/SA") as well as operate a 24-hour Rape Crisis Helpline that will assist victims, for a term commencing on January 1, 2025 and continuing through December 31, 2027, for a total amount not to exceed \$405,420, provided that the amount payable each year will not exceed \$135,140. For the first year of the Agreement, WestCOP may submit an invoice within thirty (30) days of execution of the Agreement for \$27,028 (which equals 20% of the annual amount). The remaining \$378,392 will be payable within thirty (30) days upon the submission of quarterly invoices, pursuant to an approved budget.

Through VAS' Rape Crisis Program, WestCOP provides support services to victims of domestic violence and sexual assault in Westchester County. In addition to providing counseling and assistance services who have been victims of rape and child victims who have witnessed violence, WestCOP provides clinical services to adult survivors of childhood sexual abuse, families of rape victims and special populations including adolescents.

The Rape Crisis Program utilizes volunteers. These volunteers will assist victims by helping to provide direct services as well as answer the Helpline.

The proposed Agreement will serve a public purpose by providing immediate crisis intervention to victims of DV/SA.

The goals and objectives of the proposed Agreement are for WestCOP to provide, through VAS, immediate crisis intervention information and referral for victims of rape through its 24-hour Rape Crisis Helpline; and provide DV/SA victims with direct services including, but not limited to, safety planning, advocacy, information and referral, and accompaniment to court, police departments, medical facilities, and other support services as needed.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(viii) thereof, which exempts contracts with agencies engaging healthcare workers.

Attached for your consideration is a proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/27/2015 - RAYMOND SCUKY, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP will provide, through its Victims Assistance Services Program ("VAS"), direct services to victims of domestic violence and sexual assault as well as operate a 24-hour Rape Crisis Helpline that will assist victims, for a term commencing on January 1, 2025 and continuing through December 31, 2027, for a total amount not to exceed \$405,420, provided that the amount payable each year will not exceed \$135,140; and be it further

RESOLVED, that for the first year of the Agreement, WestCOP may submit an invoice within thirty (30) days of execution of the Agreement for \$27,028 (which equals 20% of the annual amount). The remaining \$378,392 will be payable within thirty (30) days upon the submission of quarterly invoices, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	4380	N/A	\$135,140	2025
101	11	0900	4380	N/A	\$135,140	2026
101	11	0900	4380	N/A	\$135,140	2027

Budget Funding Year(s): 2025-2027 Start Date: 1/1/2025 End Date: 12/31/2027
 (must match resolution)

\$405,420

(must match resolution)

Funding Source: Tax Dollars \$405,420
 State Aid _____
 Federal Aid _____
 Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/27/2025 - RAYMOND SCULKY, SECRETARY