



OnBase: 113230

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles, President

DATE: February 26, 2026

SUBJECT: Authority to Enter into Agreement WCC-26-964 with Collado Engineering, DPC for engineering services in connection with the Gas Main Extension, Westchester Community College, Valhalla, New York in an amount not to exceed \$170,833, payable pursuant to an approved budget, for a term commencing on written notice and continuing through December 31, 2028.

Authority of your Honorable Board is requested for the County of Westchester (the "County"), acting by and through Westchester Community College (the "College"), to enter into an Agreement (Agreement No. WCC-26-964; the "Agreement") with Collado Engineering, DPC (the "Consultant") in connection with the Gas Main Extension, Westchester Community College, Valhalla, New York.

The Consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, bid analysis, preparation of any addenda, if required, and recommendation to award the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the Consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payments.

The objective of this project is the Gas Main Extension to the south end of campus. The Consultant shall provide technical specifications and contract drawings for extending the natural gas main. This Agreement will provide a cleaner and more efficient burning fuel to heat buildings during various public programs.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on July 15th, 2024, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on October, 28th, 2024, whereby, Barile Gallagher Associates Consulting Engineers, PC, Collado Engineering, DPC, D&B Engineers and Architects, DPC, Macan Deve Engineers, DPC, OLA Consulting Engineers, PC were selected to possibly perform

said services. On January 7th, 2026, a request for proposal (“RFP”) was sent to the qualified firms and subsequently proposals were received on January 20th, 2026.

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the College selected Collado Engineering, DPC, 445 Hamilton Avenue, Suite 608, White Plains, NY, 10601 as the number one firm to perform consulting services in connection with the Gas Main Extension Westchester Community College, Valhalla, New York, for a total fee of \$170,833, pursuant to an approved budget, which represents the best possible contract for the County.

Collado Engineering, DPC. has proposed the utilization of the following subconsultants: Langan (Site/Civil Engineering), One North Broadway, Suite 910, White Plains, NY, 10601; and Ellana Inc. (Cost Estimating), 32 Broadway, New York, NY 10004.

This matter has been reviewed by the College and is responsive to the task at hand. .

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the President, Westchester Community College, be it hereby

RESOLVED, that the County of Westchester, acting by and through the Westchester Community College, is authorized to enter into an Agreement with the firm of Collado Engineering, DPC, 445 Hamilton Avenue, Suite 608, White Plains, NY, 10601, for engineering and architectural services associated with the Gas Main Extension, Westchester Community College, Valhalla, New York, in an amount not to exceed \$170,833, pursuant to an approved budget, for a term commencing upon written notice from the President, Westchester Community College, and expiring December 31, 2028; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Langan (Site/Civil Engineering), One North Broadway, Suite 910, White Plains, NY, 10601; and Ellana Inc. (Cost Estimating), 32 Broadway, New York, NY 10004; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. WCC-26-964

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust	Dollars
	381	32	CC104-01-E	6020/01	234-2023	\$170,833.00

Budget Funding Year(s): 25/26 Start Date: 4/1/2026 End Date: 12/31/2028
 (must match resolution)

Funding Source: Tax Aid: \$85,416.50
 State Aid: \$85,416.50
 Federal Aid: _____
 Other: _____
 Bond Act: _____

Contractor Federal I.D. No./
 Social Security No.: _____
 Vendor No.: _____
 Encumbrance No.: _____

RESOLUTION

Proposal for Architectural/Engineering Services Gas Main Extension

On January 7th, 2026, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on January 20th, 2026

Consultant Qualification List

Ranking

Collado Engineering, DPC
445 Hamilton Avenue
White Plains, NY 10601
RFP Quotation: \$170,833

1

Barile Gallagher Consulting Engineers, PC
39 Marble Ave, 2nd Floor
Pleasantville, NY 10570
RFP Quotation: \$232,600

2

D and B Engineers and Architects, DPC
4 West Red Oak Lane, Suite 315
White Plains, 10604
RFP Quotation: No Response

3

Macan Deve Engineers, DPC
445 Hamilton Avenue, Suite 1102
White Plains, NY 10601
RFP Quotation: No Response

4

OLA Consulting Engineers, PC
100 Summit Lake Drive, Suite 102
Valhalla, NY 10595
RFP Quotation: No Response

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APPROVED BY BOARD OF ACQUISITION & CONTRACT - 04/09/2026 - RAYMOND SCULKY, SECRETARY