



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112900

DATE: February 2, 2026

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to amend the County's agreement with Westhab, Inc., pursuant to which it was to provide services and operate a facility at 101 North Broadway, Yonkers, New York, that could support single room occupancy residences, double room occupancy residences, and an emergency overnight drop-in shelter for single individuals, in order to (1) extend the term of the agreement by six (6) months, to a new termination date of August 31, 2026; (2) increase the not-to-exceed amount by \$469,605.50 to pay for services during the extended term; and (3) modify the budget to specify funding for the extended term (DSS312-G-19).

By resolutions approved on February 14, 2019, December 19, 2019, December 23, 2020, February 3, 2022, December 22, 2022, and December 5, 2024, your Honorable Board authorized the County of Westchester (the "County") to, collectively, contract with Westhab, Inc. (as the successor in interest to The Sharing Community, Inc.), under an initial agreement, as it was successively amended, (the "Agreement") for the period from January 1, 2019 through February 28, 2026, for a total amount not-to-exceed \$5,391,666.00, with terms specifying that, Westhab was to provide services (the "Services") to operate single room occupancy residences ("SROs"), double room occupancy residences ("DROs"), and an emergency overnight drop-in shelter for single individuals, at 101 North Broadway, Yonkers, New York (the "Premises").

The County currently has a Request for Proposals (RFP) underway and has determined that a six-month extension of the agreement is the most prudent course of

action to allow sufficient time to complete the procurement process. This extension will help ensure continuity, stability, and uninterrupted services while the RFP is completed

Therefore, the County respectfully requests authority from your Honorable Board to amend the Agreement by, 1.) extending its term by six (6) months, to a new termination date of August 31, 2026; 2.) increasing its not-to-exceed amount by \$469,605.50, from \$5,391,666.00 to \$5,861,271.50, in order to pay for services during the extended term; and 3.) modifying its budget in order to specify the budget for the extended term (the "Seventh Amendment", DSS312-G-19).

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed Seventh Amendment will serve a public purpose by enabling the County to continue to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and also provide longer-term SROs and DROs for persons in need of such shelter who meet the applicable requirements for occupancy.

The goal and objective of the proposed Seventh Amendment is to enable the County to continue to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and also provide longer-term SROs and DROs for persons in need of such shelter who meet the applicable requirements for occupancy.

The goal and objective of the proposed Seventh Amendment is in the best interests of the County in terms of health and safety, as enabling the County to continue to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and also provide longer-term SROs and DROs for persons in need of such shelter who meet the applicable requirements for occupancy, will ultimately help ensure the health and safety of such persons.

The goal and objective of the proposed Seventh Amendment will be tracked and monitored by the staff of the Department of Social Services.

The procurement of the Services under the Seventh Amendment is exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)(xiv) thereof.

I respectfully recommend approval of the attached resolution.

LGT/mv/bdm/

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend its agreement with Westhab, Inc. ("Westhab") pursuant to which Westhab was to provide services (the "Services") to operate a facility at 101 North Broadway, Yonkers, New York (the "Premises") that could support single room occupancy residences, double room occupancy residences, and an emergency overnight drop-in shelter for single individuals, for the period from January 1, 2019 through February 28, 2026, for a total not-to-exceed amount of \$5,391,666.00, (the "Agreement") in order to, (1) extend the term by six (6) months, to a new termination date of August 31, 2026; (2) increase the not-to-exceed amount by \$469,605.50, from \$5,391,666.00 to \$5,861,271.50, in order to pay for the Services during the extended term; and (3) modify the budget to specify the allocation for the extended term (the "Seventh Amendment", DSS312-G-19); and be it further.

RESOLVED, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION SECRETARY 02/12/2020

Initial Term	\$650,000.00
First Amendment	\$677,750.00
Second Amendment	\$705,970.00
Third Amendment	\$734,945.00
Fourth Amendment	\$762,995.00
Fifth Amendment	\$920,795.00
Sixth Amendment	\$939,211.00
<u>Seventh Amendment</u>	<u>\$469,605.50</u>
NEW NTE	\$5,861,271.50

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5860		\$469,605.50

2. Budget Funding Year(s): 2026

Start Date: 03/01/2026 End Date: 08/31/2026
(must match resolution)

3. Funding Source:

Federal	0%	CFDA#(s)			
State	29%	State ID#(s)			
Operating/Tax Levy	71%				
Capital	0%				

4. Total NTE: \$469,605.50
(must match resolution)