



On Base: 111113

May 13, 2025

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority for the County of Westchester, acting by and through Westchester Community College, (the "College") to enter into an agreement with The Bristol Assisted Living at Armonk (the "Company") to provide educational programs to residents of the Company, for a term commencing on or about June 1, 2025, for 6 weeks sessions from 2:00 – 3:30 PM, and ending on or about July 7, 2025, where the Company shall pay the College Two Thousand Dollars (\$2,000.00).

Authority is hereby requested to authorize the County of Westchester (the "County"), acting by and through Westchester Community College (the "College"), to enter into an agreement with The Bristol Assisted Living at Armonk (the "Company") to provide educational programs (enrichment courses) to its residents at the Company's premises, for a term commencing on or about June 1, 2025, for 6 weeks sessions from 2:00 – 3:30 PM, and ending on or about July 7, 2025, where the Company shall pay the College flat fee of Two Thousand Dollars (\$2,000.00) which includes the course' instruction and materials. Such a sum shall be due and payable by check on or before June 1, 2025.

The Company will identify approximately twenty (20) of its residents to participate in the program. The program will be conducted by instructors identified by the College.

This agreement is in the County's best interest in that the scope of this Program is to support the College's mission of lifelong learning and provide personal enrichment and life-long learning classes to seniors in the community.

Pursuant to the terms of the proposed agreement, College will provide the following indemnification: agree to defend, indemnify and hold harmless the Company and Affiliates and its landlords and master landlords (hereinafter Landlords), if any, and each of its respective officers, agents, employees, subsidiaries, affiliates, stockholders and assigns from and against any and all suits, claims, liabilities, losses, injuries to persons or damages to property, costs or expenses of any kind (including reasonable

attorneys' fees and disbursements) caused by or resulting from the acts or omissions, negligence and willful misconduct of the College , its agents, or employees.

This Agreement is exempt from the County Procurement Policy and Procedures pursuant to Section 3(b) since it is a license agreement.

Accordingly, I recommend adoption of the attached resolution.

BSM/cm
Encl.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/29/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through Westchester Community College (the "College"), is authorized to enter into an agreement with The Bristol Assisted Living at Armonk (the "Company") to provide educational programs to residents of the Company, for a term commencing on or about June 1, 2025 for 6 weeks sessions from 2:00 – 3:30 PM and ending on or about July 7, 2025; and be it further

RESOLVED, the Company shall pay the College Two Thousand Dollars (\$2,000.00) which includes the course instruction and materials; and be it further

RESOLVED, that pursuant to the terms of the proposed agreement, the College shall agree to defend, indemnify and hold harmless the Company and Affiliates and its landlords and master landlords (hereinafter Landlords), if any, and each of its respective officers, agents, employees, subsidiaries, affiliates, stockholders and assigns from and against any and all suits, claims, liabilities, losses, injuries to persons or damages to property, costs or expenses of any kind (including reasonable attorneys' fees and disbursements) caused by or resulting from the acts or omissions, negligence and willful misconduct of College, its agents, or employees; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub-Unit	Object / Sub Object	Trust Account	Dollars

Budget Funding Year(s): 2024-2025 Start Date: 06/01/2025 End Date: 07/07/2025

Funding Source Tax Dollars _____
State Aid _____
Federal Aid _____
Other: \$ 2,000.00 (Revenue)

\$2,000.00
(must match resolution)