

110310

DATE: January 14, 2025

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, an agreement with Coordinated Care Services, Inc. (“CCSI”), for the provision of a Trauma Informed Organizational Change Management program for a term commencing upon execution by the parties and approval by the Office of the County Attorney, and continuing through December 31, 2025.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, an agreement with Coordinated Care Services, Inc. (“CCSI”), pursuant to which CCSI would provide a Trauma Informed Organizational Change Management program, for a term commencing upon execution thereof by the parties and approval of same by the Office of the County Attorney, and continuing through December 31, 2025, for an amount not-to-exceed \$40,000, payable quarterly upon completion of program milestones and deliverables (the “Agreement”).

Ordinarily, under Section 5(b) of the Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing such services, and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, CCSI has several years of expertise in Trauma Informed Care implementation. CCSI has implemented the DOH trauma informed care program over a 2-year initiative, and further work is required to achieve long term sustainability with this program.

Pursuant to Section 3(a)xxi thereof, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the County Procurement Policy.

Accordingly, a Resolution to exempt the procurement of the Agreement with Coordinated Care Services, Inc. from the County Procurement Policy and Procedures pursuant to Section 3(a)xxi is hereby submitted for your Honorable Board’s consideration.

DC/BP

RESOLUTION

BASED UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written price quotations, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with Coordinated Care Services, Inc. (CCSI) for the provision of Trauma Informed Organizational Change Management services to the County.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/23/2025 - RAYMOND SCULKA, SECRETARY