

**County of Westchester**  
**Board of Acquisition and Contract**  
**Meeting Minutes - Draft**

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**Thursday, August 14, 2025**

**11:00 AM**

**County Executive Conference Room**  
**Michaelian Office Building**

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**Roll Call**

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Jose Alvarado

**Attendees:**

First Deputy Commissioner of Finance	Cesar Vargas
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Lindsay Jackson

**Mr. Jenkins Presided.**

**Mr. Jenkins said "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"**

**Mr. Sculky answered, "Yes, I have."**

**Mr. Jenkins said, "I understand that the Budget Director wishes to speak."**

**Mr. Soule said, "The Members of the Board of Acquisition and Contract received a memorandum from the Commissioner of Environmental Facilities for a declaration of emergency concerning Daniel P. Thomas Material Recovery Facility Tipping Floor in Yonkers.**

**The Westchester County Department of Environmental Facilities Refuse & Recycling Division has identified an urgent repair needed to the Daniel P. Thomas Material Recovery Facility Tipping Floor in Yonkers. The emergency is necessitated by the recent collapse of the trench drain along the front of the tipping floor, caused by weaknesses in the concrete floor.**

The drainage system needs to be functional for permit compliance, as well as for safety on the tipping floor. A further issue with the tipping floor could result in the inability of the Yonkers facility to accept material, potentially causing a health hazard, as well as the potential for a finding of non-compliance with the facility's NYSDEC permit and/or leachate regulations.

Therefore, DEF has determined that the repair and replacement of the drain and floor must commence immediately. Design is already in progress, as DEF was attempting to work with DPWT on the replacement of the drains and tipping floor. However, the permit and safety issues will no longer allow for that extended process. DEF needs to immediately engage a contractor to commence work on the tipping floor and drain replacement, and must do so on an emergency basis.

This work benefits the public as it enables DEF to conduct its basic mission of providing proper waste and recycling disposal, thereby promoting public health policies and state and local laws. DEF will contract with the appropriate contractors to effectuate the necessary repairs, and will submit a resolution to your Honorable Board at a later date requesting approval of contracts to address the issues described above."

Mr. Jenkins said, "I direct the Secretary to the Board of Acquisition & Contract to include the memo from the Commissioner of Environmental Facilities as part of the minutes of today's meeting."

#### **Acquisition & Contract.**

Minutes of the meeting 8/7/25 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [111429](#) **County Executive/Office for Women** - Enter into a grant agreement with the New York State Office of Victim Services to accept a grant for a total amount not to exceed \$427,602.15, with matching funds of 25%, to enable the County to operate the Westchester County Family Justice Center, for a three (3) year period commencing on 10/1/25 - 9/30/28.

K. Jenkins  
R. Schlaff

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [111596](#) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Yonkers South Broadway District Management Association, Inc. D/B/A South Broadway BID.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [111597](#) **Board of Legislators** - Enter into an agreement with Yonkers South Broadway District Management Association, Inc. D/B/A South Broadway BID for the provision of community events promoting cultural heritage and the vitality of the community in the area surrounding South Broadway in Yonkers, for the period of 1/1/25 - 12/31/25, in an amount not to exceed \$41,880.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [111552](#) **Finance** - Enter into an agreement with Triad Group, LLC ("Triad"), pursuant to which Triad will provide workers' compensation/job injury claim administration and case management services, for the period commencing on 11/1/25 - 10/31/30, with the County having the option to renew the agreement for two (2) additional one-year periods, for a total aggregate amount not to exceed \$3,460,000.

K. Hablow

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [111599](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with CertRebel, LLC.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [111600](#) **Planning** - Amend an agreement with CertRebel, LLC, pursuant to which the Provider agreed to provide outreach, EPA training, and certification services for the purpose of increasing the capacity of qualified workers capable of performing lead-based paint repairs, for the period from 10/15/24 - 8/30/26, in an amount not-to-exceed \$12,000, in order to increase the not-to-exceed amount authorized thereunder from \$12,000 to \$34,500, an increase of \$22,500.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [111607](#) **Planning** - Amend a 7/17/25 Resolution with Vanasse Hangen Brustlin, Inc., is hereby amended to reflect a change in the Contractor's name from Vanasse Hangen Brustlin, Inc., to VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [111480](#) **Social Services** - Enter into a grant agreement with the United States Department of Housing and Urban Development, and thereby accept a grant, for the period from 8/1/25 - 7/31/26, in an amount not-to-exceed \$312,000, being made available to the County to pay for services concerning the County's 'Homeless Management Information System' (Grant No. NY0749L2T042415).

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [111550](#) **Social Services** - **1)** Enter into an agreement with Westchester Jewish Community Services, Inc., pursuant to which Westchester Jewish Community Services, Inc., will administer the 'Futures Without Violence: Child Welfare Domestic Violence Co-Located & Collaborative Program' by providing advocacy and support services for child welfare-involved survivors of domestic violence, educational preventative programming for child welfare-involved teenagers and training workshops for Westchester County Department of Social Services staff, for a term commencing on 9/1/25 - 12/31/25, for an amount not-to-exceed \$244,279.32, with the County having the sole option to extend the term of the agreement for up to two (2) additional one (1) year periods on the same terms and conditions; and **2)** Approval of Tamaris Perez Princi, LCSW, as a subcontractor for bilingual clinical support services.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [111559](#) **Social Services / County Executive/Ctywide Admin Svc** - Enter into a lease agreement with 101 North Broadway LLC, pursuant to which it will lease the premises at 101 North Broadway in Yonkers, New York, which will be used to provide an emergency overnight shelter and other housing, for the period from 3/1/26 - 2/28/29, with the County having the option to extend the term of the lease by two (2) additional years thereafter, for the respective total not-to-exceed, and equal monthly, rent amounts listed.

L. Townes

C. Steers

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [111561](#) **Social Services** - Enter into an agreement (Agreement"; DSS3052-25) with Caring for the Homeless Of Peekskill Inc. ("CHOP"), pursuant to which CHOP will provide an 'Emergency Housing Assistance Program', consisting of the provision and operation of six (6) two-bedroom 'Emergency Housing Units' and the provision of related housing services, to customers deemed eligible for temporary housing assistance by the Department of Social Services, for the 'RISE' program, which concerns people made homeless by domestic violence and/or human trafficking, for the period from 8/1/25 - 7/31/26, for an amount not-to-exceed \$319,736, with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods on the same terms as the Initial Term, except for varying annual not-to-exceed amounts, as listed.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [111581](#) **Social Services** - Renew an agreement with Abbott House, for the provision of marketing, recruitment, training, and certification of foster and adoptive resource parents (DSS6049-C-21); amending the agreement by, **1.)** extending the term thereof by six (6) months, to a new termination date of 10/31/25; **2.)** increasing the not-to-exceed amount of the agreement by \$244,755, from an amount not to exceed \$2,098,670, to a new total amount not to exceed \$2,343,425; and **3.)** indicating that the County will have no further options remaining to renew the agreement.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [111590](#) **Community Mental Health** - Amend an affiliation agreement with the New York Medical College, pursuant to which the County was authorized to participate in a structured public health practice experience under a master program provided by New York Medical College entitled "Masters of Public Health Applied Practice Experience" for a New York Medical College' student, for a period of two years, commencing on 1/1/24 - 12/31/25, by extending the period of the contract through 5/31/27.

M. Orth

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [111591](#) **Health** - Amend a contract with the New York State Department of Health to accept additional funding for the Early Intervention Administration Program grant, in the amount not-to-exceed \$35,182 for budget year five from 10/1/25 -9/30/26, for the total revised amount not-to-exceed \$2,887,157 and to indemnify and hold harmless the New York State Department of Health, as listed.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [111580](#) **District Attorney** - Enter a Data Transfer and Use Agreement with RTI International and New York State Division of Criminal Justice Services, commencing upon full execution and remaining in effect for sixty (60) months unless terminated by either party upon thirty (30) days written notice, at no cost to the County.

S. Cacace

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [111562](#) **DPW/Transportation** - Contract No. 17-519 with Laura Li Industries, LLC, for Site Work Improvements, Blue Mountain Reservation, Town of Cortlandt and City of Peekskill, New York. Approval of Change Order No. 1 to extend the end date of from 9/4/24 to 12/31/25.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [111563](#) **DPW/Transportation** - Contract No. 23-517 for Roadway Resurfacing and Related Improvements to Playland Parkway, C.R. #152 From Playland Parkway Access Road, C.R. #147 / Thruway Access Road, C.R. #148 to Forest Avenue and Boston Post Road Access Ramp, A Distance of 1.14 Miles; and Reconstruction of Boston Post Road Bridge over Playland Parkway (BIN 2000050) City of Rye, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [111564](#) **DPW/Transportation** - Enter into an agreement with the United States of America, acting through the Federal Aviation Administration ("FAA"), to accept an Infrastructure Investment and Jobs Act ("IIJA") Grant, Grant No. 3-36-0123-142-2025, for the purpose of said Grant is to fund the development of an Airport Pavement Management Program and to conduct a pavement condition assessment at the Westchester County Airport, with the total estimated cost of the project is \$230,000, of which 90%, not to exceed \$207,000, will be funded by the FAA through the AIP Grant, and the remaining 10%, estimated at \$23,000 will be funded by the County through the Airport Special Revenue Fund.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [111567](#) **DPW/Transportation** - Contract No. 25-213 for Maintenance and Service of Integrated Security System, Norwood E. Jackson Correctional Center, Grasslands Campus Valhalla, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [111568](#) **DPW/Transportation** - Contract No. 14-521 with T&A Construction Inc., for New Water Service, Kingsland Point Park, 299 Palmer Avenue, Village of Sleepy Hollow, New York. Approval of JRG Electric Inc., Pawling, NY, as a subcontractor.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [111569](#) **DPW/Transportation** - Enter into a Memorandum of Agreement ("MOA") (Agreement No. 25-922) with the U.S. Army Corps of Engineers, New York District ("USACE") and the New York State Historic Preservation Office ("SHPO") pursuant to which the USACE will issue a Nationwide permit to County under section 404 of the Clean Water Act, 33 U.S.C. 1344, for capital project RB03W Quaker Bridge Road Bridge ("Bridge") over Croton River (BIN 3348560), and the County will agree to perform certain measures to mitigate the adverse effects of the project on the Bridge consisting of the preparation of Historic American Engineering Record Level II documentation, sharing the architectural drawings for review and comment with SHPO, offering the historic decorative plaques and portal corner members to the Town of Cortlandt and/or Village of Croton on Hudson, and submitting a post-work report to the USACE and SHPO, commencing upon execution and expire if its terms are not carried out within five (5) years from the date of its execution.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [111570](#) **DPW/Transportation** - Enter into a temporary revocable permit agreement (Agreement No. 25-923) with the State of New York (the "State"), acting by and through the New York State Department of Environmental Conservation ("NYSDEC"), for permission to excavate, regrade and perform slope protection work on the lands owned by the State identified as Section 79.6, Block 2, and Lot 3 on the Tax Assessment Maps for the Town of Cortlandt with regard to capital project RB03W Quaker Bridge Road Bridge over Croton River (BIN 3348560) for a term of one year subject to revocation or suspension by the NYSDEC in its sole discretion. County is authorized to reimburse the NYSDEC an amount not to exceed \$500 for fees incurred by the NYSDEC directly associated with permit administration, use of facilities and/or oversight and that the County is authorized to indemnify the People of the State of New York, as listed.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: August 14, 2025




**Kenneth W. Jenkins**  
County Executive

Department of Environmental Facilities  
Vincent F. Kopicki, P.E.  
Commissioner

## Memorandum

DATE: August 5, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E., Commissioner 

RE: Emergency Declaration: MRF Tipping Floor

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The Westchester County ("County") Department of Environmental Facilities Refuse & Recycling Division ("DEF") has identified an urgent repair needed to the Daniel P. Thomas Material Recovery Facility Tipping Floor in Yonkers. The emergency is necessitated by the recent collapse of the trench drain along the front of the tipping floor, caused by weaknesses in the concrete floor.

The drainage system needs to be functional for permit compliance, as well as for safety on the tipping floor. A further issue with the tipping floor could result in the inability of the Yonkers facility to accept material, potentially causing a health hazard, as well as the potential for a finding of non-compliance with the facility's NYSDEC permit and/or leachate regulations.

Therefore, DEF has determined that the repair and replacement of the drain and floor must commence immediately. Design is already in progress, as DEF was attempting to work with DPWT on the replacement of the drains and tipping floor. However, the permit and safety issues will no longer allow for that extended process. DEF needs to immediately engage a contractor to commence work on the tipping floor and drain replacement, and must do so on an emergency basis.

This work benefits the public as it enables DEF to conduct its basic mission of providing proper waste and recycling disposal, thereby promoting public health policies and state and local laws. DEF will contract with the appropriate contractors to effectuate the necessary repairs, and will submit a resolution to your Honorable Board at a later date requesting approval of contracts to address the issues described above.