



George Latimer, County Executive
Leonard G. Townes, Commissioner
Department of Social Services

ONBASE: 110082

DATE: December 11, 2024

TO: The Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into an agreement with The Children's Village, Inc. to provide a Continuum of Care program entitled "Stepping Stones" a transitional housing program for twelve homeless young adults between the ages of 18 and 24 for the period from December 1, 2024 through November 30, 2025 in an amount not-to-exceed \$319,124, pursuant to an approved budget.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through the Department, to enter into an agreement with The Children's Village, Inc. ("Children's Village") pursuant to which Children's Village will provide a Continuum of Care program entitled "Stepping Stones" a transitional housing program for twelve homeless young adults between the ages of 18 and 24, pursuant to HUD's Continuum of Care Stepping Stones for the period from December 1, 2024 through November 30, 2025 in an amount not-to-exceed \$319,124, payable pursuant to an approved budget (DSS3036A-24; the "Agreement").

The Agreement is funded by a grant agreement (the "Grant Agreement"; DSS3036-24) between the United States Department of Housing and Urban Development ("HUD"), that was executed on November 21, 2024 in an amount not to exceed \$329,915. It should be noted that Stepping Stones is funded under the Grant Agreement. The County will retain \$10,791 for administrative costs. Matching funds in the sum of \$65,979, as required by the Grant Agreement, will be provided by Children's Village and the Food Bank for Westchester, therefore the Agreement will be at no cost to the County.

The County is in compliance with both the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Federal Procurement Regulations") and the Westchester County Procurement Policy and Procedures (the

"Procurement Policy"). Since Children's Village is an approved subrecipient under the Grant, and since the Grant is exempt from the Federal Procurement Regulations as it is a renewal grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a), the Federal Procurement Regulations do not apply to the Agreement. In addition, the Agreement is exempt from the provisions of the Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreement will serve a public purpose by serving twelve (12) eligible homeless young adults ages 18-24 without dependent children, and to provide stable housing that will contribute to their response to treatment and better quality of life.

The goals and objectives of the proposed agreement are to prepare homeless young adults for independent living and put them on the path toward economic self-sufficiency.

The goals and objectives of the proposed agreement are in the County's best interests in terms of fiscal responsibility, as the proposed agreement will make available the funds necessary to implement the program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

Accordingly, authority is respectfully sought for the County of Westchester to enter into the proposed agreement.

LGT/ CW/mb

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department") is hereby authorized to enter into an agreement (DSS3036A-24) with The Children's Village, Inc. ("Children's Village") pursuant to which Children's Village will provide a Continuum of Care program entitled "Stepping Stones", a transitional housing program for twelve homeless young adults between the ages of 18 and 24, pursuant to HUD's Continuum of Care Stepping Stones for the period from December 1, 2024 through November 30, 2025 pursuant to United States Department of Housing and Urban Development Continuum of Care Stepping Stones initiative, in an amount not to exceed \$319,124, payable pursuant to an approved budget; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2024 - RAYMOND SUKIA SECRETARY

1. Account to be Charged/Credited:

| Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|-------|--|--------------------|---------------|-----------|
| 263 | 22 | 929Z | 4380 | T929 | \$319,124 |

2. Budget Funding Year(s): 2024-2025

Start Date: 12/01/2024 End Date: 11/30/2025
(must match resolution)

3. Funding Source:

| | | | | | |
|---------------------|------|--------------|--------|--|--|
| Federal | 100% | CFDA#(s) | 14.267 | | |
| State | 0% | State ID#(s) | | | |
| Operating/ Tax Levy | 0% | | | | |
| Capital | N/A | | | | |

4. Total NTE: \$319,124

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTS
12/19/2024 - RAYMOND SCULKY, SECRETARY