



113558

Date: April 22, 2026

To: Board of Acquisition and Contract

From: Belinda S. Miles President

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of armored car services for Westchester Community College, under an agreement with Garda CL Atlantic, Inc., for a term from April 1, 2026, through May 31, 2031, for an amount not-to-exceed \$45,679.70.

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Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Procurement Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of armored car services (the "Services") for Westchester Community College ("WCC"), under an agreement with Garda CL Atlantic, Inc. ("Garda"), for a term from April 1, 2026 through May 31, 2031, for an amount not-to-exceed \$45,679.70 (the "Agreement").

On January 21, 2025, JPMorgan Chase Bank ("JPMorgan") notified WCC that only three (3) providers of armored car services—Garda, Brinks, and Loomis (collectively, the "Authorized Providers")—are permitted to make deliveries to JPMorgan's 'Money Processing Center' in New Hyde Park, New York.

In October 2025, WCC issued a written 'request for quotations', pursuant to Section 5(b) of the Procurement Policy, soliciting the Services from the Authorized Providers (the "RFQ").

It should be noted that, despite the limitation imposed by JPMorgan, soliciting the Authorized Providers satisfied the requirement, under Section 5(b), that the RFQ "solicit written quotations from no fewer than three persons customarily providing such goods or services".

In response to the RFQ, WCC received zero (0) offers. Accordingly, the RFQ concluded without success.

Following initially unsuccessful attempts to re-engage the Authorized Providers, WCC was able to negotiate revised terms with Garda regarding the Services. WCC is, therefore, seeking all necessary approvals to enable WCC to enter into the proposed Agreement with Garda, on the terms of Garda's current offer.

Garda has provided armored car services to WCC's Main Campus, through WCC's 'faculty-student association', or FSA, for several years. During this time, Garda has developed familiarity with WCC's pickup schedules and Bursar's office's procedures. Engaging a contractor that is already knowledgeable about WCC's operational expectations will ensure efficiency, continuity, and consistency with established campus security protocols. WCC understands Garda's performance under its arrangement with the FSA to have been more than satisfactory. WCC believes that the proposed compensation and contract terms are reasonable and appropriate for the Services.

Ordinarily, under Section 5 of the Procurement Policy, the County is required to solicit quotations from no fewer than three persons customarily providing services such as the Services sought here, as referenced above. However, as explained above, none of the Authorized Providers responded to the County's competitive solicitation. Of the Authorized Providers, only Garda was ultimately willing to engage and negotiate a contract for the Services.

Therefore, it is proposed that the best interests of the County would be served by exempting from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of the Services from Garda, under the proposed Agreement.

Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

BSM:cm/bdm-r

## **RESOLUTION**

Upon a communication from the President of Westchester Community College, be it hereby:

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of armored car services for Westchester Community College, under an agreement with Garda CL Atlantic, Inc., for a term from April 1, 2026 through May 31, 2031, for an amount not-to-exceed \$45,679.70.

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