



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112502

DATE: November 18, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with North American Family Institute Connecticut, Inc. pursuant to which it will provide the evidenced-based program, Parenting with Love and Limits Front End Prevention Program for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$513,967.

Authorization is requested for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (DSS6010-26) with North American Family Institute Connecticut, Inc. ("NAFI CT") pursuant to which NAFI CT will provide the evidenced-based program, Parenting with Love and Limits ("PLL") Front End Prevention Program, to include parenting management groups, family therapy and case management services for families whose children and youth ages 10-18 are at risk of involvement with the court system via for both re-entry from residential placement and community-based alternatives to residential placement, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$513,967, to be paid on a monthly basis pursuant to an approved budget and subject to appropriation (the "Agreement").

The services to be provided pursuant to this Agreement will serve a public purpose by improving family functioning, making the family less dependent on public social service programs and will therefore prevent the need for foster care placement.

The goals and objectives of this Agreement are to identify youth who are "at risk" of entering the Family Court or child welfare systems and thereby divert them from foster care. The PLL Front End Prevention program will serve 48 families and will prevent placement in foster care for at risk children. The PLL Front End Prevention program will help parents and children learn new skills to ensure that these "at risk" children continue to live at home. The program will utilize specialized strategies that address the cultural

needs of these families and children. The Department will refer children to the PLL Front End Prevention program.

The goals and objectives of this Agreement are in the best interest of the County in terms of public health and safety in that the services will keep children safe and at home. Children who remain at home have better outcomes than those who enter foster care. Further, the children served through this program who are successfully diverted from foster care are less likely to enter the Family Court or child welfare systems and more likely to lead productive lives.

The goals and objectives of this Agreement are in the best interest of the County in terms of fiscal responsibility in that the Department will be able to avert the need for foster care placements and the costs associated with such placements. Preventing children from entering the foster care system will result in substantial savings for the County and taxpayers.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. The Program Office will be responsible for setting the milestones and tracking their achievement by reviewing the performance reports submitted by the vendor. During the contract period, the Department will maintain ongoing phone and in-person contact with NAFI CT.

Based on the Performance Measurement Indicators, the Department is able to report that from January 1, 2025 through September 30, 2025, the NAFI CT PLL Front End Prevention evidenced-based program has provided services to 16 families and 23 children as of September 2025. The program exceeded their target of 80% of the youth remaining free of court involvement or foster care placement as 100% of children and youth that have participated in the program this year have remained home. In addition, the program met their 80% target of active/engaged families graduated the program attending 5 out of 6 groups and participated in a minimum of 5 out of 6 in home coaching sessions.

The procurement of this Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Sections 3(a) xiv and 3(a) xviii thereof. It should be noted that this Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for this program falls under Social Services Block Grant.

Accordingly, the County of Westchester is hereby requesting authority to enter into an agreement with North American Family Institute Connecticut, Inc. for the aforesaid purpose.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/MBG/ms

Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement (DSS6010-26) with North American Family Institute Connecticut, Inc. ("NAFI CT"), pursuant to which NAFI CT will provide the evidenced-based program, Parenting with Love and Limits Front End Prevention Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$513,967, to be paid on a monthly basis pursuant to an approved budget (the "Agreement"), and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to NAFI CT, then NAFI CT shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

1. Account to be Charged/Credited:

| Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub- Object | Trust Account | Dollars |
|------|-------|---|---------------------------|------------------|-----------|
| 101 | 22 | 8900 | 5960 | | \$513,967 |

2. Budget Funding Year(s): 2026

Start Date: January 1, 2026 End Date: December 31, 2026

(Must match resolution)

3. Funding Source:

| | | | | | |
|------------------------|-----|--------------|--------|--|--|
| Federal | 22% | CFDA#(s) | 93.667 | | |
| State | 48% | State ID#(s) | N/A | | |
| Operating/ Tax Levy | 30% | | | | |
| Capital | N/A | | | | |

4. Total NTE: \$513,967

(Must match resolution)